

**LIVONIA JOINT PLANNING BOARD
MEETING MINUTES - April 22, 2013**

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Present: Chair. R. Bennett, J. Palmer, C. Casaceli, D. Simpson, K. Masterson - Code Enforcement Officer & T. Schwerzler - Recording Secretary

EXCUSED: R. Haak, B. Brooks, D. Richards & Town Atty. Jim Campbell

AGENDA: - *Matt Cole*
- *3142 Bronson Hill Road*
- *Office Expansion*
- *Modification to a previously approved Site Plan*

Chair. R. Bennett opened the meeting at 7:01 p.m.

Chair. R. Bennett asked the board to review minutes of the April 8, 2013 meeting. M/2/C (J. Palmer/C. Casaceli) to approve the April 8, 2013 Livonia Joint Planning Board meeting minutes as presented.
Motion carried 4-0.

Chair. R. Bennett invited **Matt Cole** to approach the board to discuss his request for modification to a previously approved site plan application at 3142 Bronson Hill Road.

Matt explained the handout materials, he pointed out the current 12' x 56' trailer used as an office and wishes to place an identical 12' x 56' trailer adjacent so they will have an office space of 24' x 56' for the employees of the Purdue operation. Purdue has determined they need more space. They will removed the handicap ramp and replace it at a new location on the proposed trailer. Additionally, they will need to install new electric and plumbing. They are not increasing the number of employees so the existing parking area is still sufficient. They will utilize the new space for files and a small meeting room.

Kevin asked Matt if the jersey barriers on the site plan map are accurately placed.
Answer was yes, it outlines the parking area.

Matt stated that Purdue continues to grow their business, they're doing quite well.

The property in question is on a county road, however it is not required to send the application to the Livingston County Planning Department as it is a request for modification to a previously approved existing site plan.

M/2/M (J. Palmer/C. Casaceli) to waive the public hearing.
Motion carried 4-0.

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The Board reviewed the Short Environmental Assessment Form, Part II for SEQR.

1.	No	C5)	No
2.	No	C6)	No
C1)	No	C7)	No
C2)	No	D)	No
C3)	No	E)	No
C4)	No		

M/2/C (J. Palmer/D. Simpson) to declare a negative declaration on SEQR based upon the findings.

Motion carried 4-0.

M/2/C (D. Simpson/J. Palmer) to grant final approval for modification to an existing site plan for the placement of a 12' x 56' office trailer to be used for additional office space.

Motion carried 4-0.

M/2/C (J. Palmer/D. Simpson) to adjourn the meeting at 7:30 p.m.

Respectfully,

Tammie Schwerzler
Recording Secretary

/ts