

REGULAR MEETING, TOWN OF LIVONIA

October 16, 2014

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at the Livonia Town Hall, 35 Commercial St., Livonia, NY on October 16, 2014.

PRESENT: Eric Gott, Supervisor
Andy English, Councilmember
Matthew Gascon, Councilmember
Frank Seelos, Councilmember
Colleen West Hay, Clerk
Jim Campbell, Attorney, Town of Livonia

ABSENT: Angela Grouse, Councilmember

OTHERS PRESENT: Several residents

The meeting was called to order by Supervisor Gott at 7:00 PM.
The Pledge was led by Earl Hay.

PRIVILEGE OF THE FLOOR

Supervisor Gott stated that he would open the floor to general comments later in the meeting so that we could get started with the scheduled public hearings.

MOVE TO SCHEDULED PUBLIC HEARINGS

Supervisor Gott declared the Public Hearings on the 2015 Budget and the Hemlock Sewer and Cadyville Road Water unit charges open at 7:00 PM.

Notice of both Public Hearings were duly published in the Livingston County News on October 9, with same being posted on the same date at the Town Hall, at the Livonia Post Office and on the Town's web site. In addition, notices regarding the Public Hearing for the Hemlock Sewer and Cadyville Road Water unit charges were mailed to owners of property in said districts. Clerk Hay read the notices of hearings for the record.

Comments:

Supervisor Gott reviewed the budget highlights. He announced that Village property owners will see an approximate 6.5 cent decrease in their Town tax rate. The Town outside Village rate will remain flat.

No one present wished to comment on the budget.

TOWN AUDITORS PRESENT AUDIT FINDINGS

Randy Shepard from The Bonadio Group presented the audit findings. He shared that the audit went very well. Bonadio only needed to make one small minor adjustment in one fund. There were no disagreements with management, or significant audit findings. There were no particularly sensitive estimates contained in the financial statements and the financial statement disclosures

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are neutral, consistent, and clear. He reported the Town has good control systems in place. Even with limited staff, they find that our mitigating controls are sufficient.

Mr. Shepard explained that they have a couple of recommendations for the Town. First, they recommend that our info technology backups be encrypted. Second, they recommend that Town funds pay one another in a timely manner. This is in reference to the interfund receivables and payables that were set up so that the Town would not have to issue debt to pay for the Town Hall capital project. General Municipal Law stated that those receivables/payables are supposed to be paid back in the same fiscal year. In reality, towns are rarely able to do that.

Supervisor Gott commended Mike Lawton for his fantastic work on behalf of the Town. He also thanked Mr. Shepard and The Bonadio Group.

RESOLUTION 128-2014

ACCEPT MINUTES FROM MEETING ON OCTOBER 2, 2014

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)
Nays - 0

Resolved to accept the October 2, 2014 minutes as submitted.

PRIVILEGE OF THE FLOOR

Supervisor Gott reported that we are going to receive the audit that we requested for our court system when Justice John Kemp left. He reminded that board that we asked Mr. Kemp to bring his account information, which he had kept at home, to the Town Hall and we eventually received those documents. There has been no closing out of accounts since he left. We need this audit so that we have something in writing to say how to close out about thirty years of transactions from multiple bank accounts. The Entrance Interview is scheduled for Thursday, October 23 at 10 AM. They have indicated that they plan to go back to January 2013, but Supervisor Gott feels that that is not far enough. He will keep the board apprised of the situation.

RESOLUTION 129-2014

CLOSE PUBLIC HEARING ON 2015 BUDGET & WATER AND SEWER UNIT CHARGES

Supervisor Gott then asked if there were any further comments regarding either one of the public hearings. There were none.

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)
Nays - 0

With everyone wishing to be heard having been heard, resolved to close the public

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hearings on the water and sewer unit charges and the 2015 budget at 7:16 PM.

RESOLUTION 130-2014

ADOPT 2015 BUDGET

On motion of Councilmember English seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)
Nays – 0

Resolved to adopt the 2015 Budget as presented. (See ADOPTED BUDGET at the end of the minutes.)

RESOLUTION 131-2014

PERMISSION TO APPLY FOR COURT GRANT

On motion of Councilmember Seelos seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)
Nays – 0

Resolved to allow Supervisor Gott to sign a form giving permission to the Court Clerk to apply for a grant from the Office of Court Administration in the maximum amount allowed.

BASKETBALL HOOP AT VITALE PARK

Councilmember English reported that we need to buy a hoop for the basketball court at Vitale Park. It will cost about \$110.

ELECTION DISTRICTS

The Board of Elections wants to reduce the number of election districts in Livonia from 7 to 5. They are looking for volunteers to help with that. Ralph Parker will be involved from the Village, along with Rick Williams, Mike Donovan, Councilmember Seelos, and possibly Annette Meade.

RESOLUTION 132-2014

AUDIT OF CLAIMS

The board questioned the invoices from Tenco and Utica General. They did not feel that there was enough information listed to determine what we are paying. Those invoices will need to be corrected before we pay them.

On motion of Councilmember Seelos seconded by Councilmember English the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)
Nays – 0

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Resolved to pay claims 1684 to 1733 in the amount of \$80,762.91 from the Abstract dated 10/16/2014 with the exception of Utica General and Tenco. Further resolved to send the checks for Utica General and Tenco once the invoices are clarified, provided that the charges are correct.

With no further business, on a motion of Councilmember Gascon seconded by Councilmember English the meeting was adjourned at 7:20 PM. Carried unanimously.

Respectfully Submitted,

Colleen West Hay, Town Clerk