

REGULAR MEETING, TOWN OF LIVONIA

August 20, 2015

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Vitale Park, Lakeville on August 20, 2015.

PRESENT: Eric Gott, Supervisor
Andy English, Councilmember
Matt Gascon, Councilmember
Angela Grouse, Councilmember
Frank Seelos, Councilmember
Colleen West Hay, Clerk
Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Bookkeeper Mike Lawton; Randy Shepard, CPA, Partner, The Bonadio Group; Several residents.

The meeting was called to order by Supervisor Gott at 7:00 PM.
Gene Bolster led the pledge.

AUDIT FINDINGS

Supervisor Gott introduced Randy Shepard from the Bonadio Group to discuss the audit of 2014 financials. Mr. Shepard shared that the Town of Livonia has been awarded a clean audit opinion, which is the highest level result. He reported that the town has strong fund balances. Supervisor Gott thanked The Bonadio Group, Bookkeeper Mike Lawton, the Town Board, and department heads for all their hard work.

OPEN SESSION

Vitale Park Breakwall Project

Supervisor Gott announced that the breakwall project has been completed at a cost of \$80,000, which was well under the estimated cost. The blacktop is in, benches will be installed soon, and the new grass will be mowed before the next concert. He said that the park is in great shape and he thanked Mo and his crew for their work.

Supervisor Gott added that we will be doing some drainage work by the parking lot and will be installing an invasive species deposit box by the basketball court. We will also be mowing/maintaining a path for canoe and kayak launching.

RESOLUTION 92-2015

APPROVE MEETING MINUTES FROM 7/16/2015

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

REGULAR MEETING, TOWN OF LIVONIA

August 20, 2015

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to approve the meeting minutes from July 16, 2015.

TOWN CLERK UPDATES

Easements for Streambank Grant

Clerk Hay received three copies of two separate easements for property owned by Jan Jacque. She brought them to the meeting for Supervisor Gott to sign along with a voucher for \$2 payable to Ms. Jacque.

Another Option for Technology Needs for the Town

- Clerk Hay received information from Integrated Systems - a technology firm out of Victor, NY. They provide cloud hosting services, security cameras, data back-up and more for municipal governments. Both the Town and Village of Geneseo are current customers.
- The cloud based services would eliminate the need for a server, and has the potential to save costs.
- They are HIPAA compliant and their VPN connection is secure and data would be encrypted. I have more details if the board is interested in considering this for budget time.
- The court has grant money available (up to \$30,000) if the board is interested in cameras for the courtroom, lobby and possible the parking lot.
- Clerk Hay would like to see if a records management grant could help us with costs for Laserfiche, and wondered if the board is interested in moving forward on this yet.

Newsletter

- August newsletter has been posted.
- We currently have 24 subscribers to the newsletter (up from 15 last month).

Credit Cards

- We took in \$875 in credit cards for the month of July 2015.
- We have had some problems with WorldPay – the bank that VPS uses for the credit card deposits. They were charging our account (see bank statement). These charges have been credited, and no new charges have appeared for about a week now.

Licensing Dogs Via Web Site

Online dog license module is installed. We will notify people that are due to renew their dog licenses in September about this new service.

Banking Update

Clerk Hay reported that Supervisor Gott received the bank statements for the tax collection account and the clerk account that have been set up with Community Bank. He reviewed and

REGULAR MEETING, TOWN OF LIVONIA

August 20, 2015

initialed the originals and brought them to the office. Deputy Clerk Holt has reconciled the statements. Councilmember Seelos reviewed the bank reconciliation and signed it.

DECALS

Hunting licenses and Deer Management Permits are now on sale. Sales have been steady. There were glitches with the system the first two days, but everything is working well now.

July 2015 Financial Report

Clerk Hay gave the following financial report for July 2015:

<i>Paid To</i>	<i>Amount Remitted</i>
Supervisor (General Fund)	\$4,102.32
County Treasurer for Dog Licenses	\$388.50
NYS Ag & Mkts for Spay/neuter Program	\$154.00
NYS DECALS	\$1,913.35
State Health Department (Marriage Licenses)	\$135.00
Total Disbursements	\$6,693.17

RESOLUTION 93-2015

APPROVE CLERK’S REPORT

On motion of Councilmember Seelos seconded by Councilmember Grouse the following resolution was

ADOPTED Ayes – 5 (Gott, English, Gascon, Grouse, Seelos)

Nays – 0

Resolved to approve the July 2015 Town Clerk’s Report.

CHIP HOLT FUNDRAISER REPORT

Matt Sanderson and Mary Anne Palermo thanked the Town Board for co-sponsoring the “Anything that Floats Regatta.” They shared that without the Town’s help with the insurance, the event never could have taken place.

They also commended the park staff, the Marine Patrol, fire department, and Boy Scouts Troop 174 for their help at the event.

They ended up with about 8 teams and 100-110 spectators. They awarded prizes to the first, second and third place crafts, most creative craft and the “Titanic” award for the biggest disaster. They hope to make this an annual event.

REGULAR MEETING, TOWN OF LIVONIA

August 20, 2015

Supervisor Gott recognized Jim Campbell's assistance to help make this happen also.

WILKINS CREEK UPDATE

Supervisor Gott reported that Clark Patterson Lee is working on the engineering study for Wilkins Creek.

CORRESPONDENCE

- Note from Senator Cathy Young's office thanking Supervisor Gott for reaching out to her regarding an extension for the expiring contract. A twelve month extension has been awarded.
- Letter from Mayor Lathan regarding the Village's commitment of \$100,000 for the library parking lot.
- Thank you letter from Geneseo Mayor Hathaway thanking the fire departments for their support during the Main Street fire in Geneseo.
- Report from dog control.

BRIDGE UPDATE

Supervisor Gott shared that Patty Bedard at the City of Rochester water department thinks she can get the bridge freed up for use at Vitale Park. We would like to be able to remove the culverts at the outlet of Conesus Lake so that there is more room for water to flow.

RESOLUTION 94-2015

AUDIT OF CLAIMS 8/4/2015

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays - 0

Resolved to pay claims 2491-2522 in the amount of \$42,755.58 from the Abstract dated 8/4/2015.

RESOLUTION 95-2015

AUDIT OF CLAIMS 8/20/15

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays - 0

Resolved to pay claims 2523-2578 in the amount of \$90,971.66 from the Abstract dated 8/20/2015.

REGULAR MEETING, TOWN OF LIVONIA
August 20, 2015

RESOLUTION 96-2015

EXECUTIVE SESSION

On motion of Councilmember Seelos seconded by Councilmember Grouse the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved that this board enter into Executive Session with Attorney Campbell to discuss the employment history of a particular person.

RESOLUTION 97-2015

RESUME REGULAR SESSION

On motion of Councilmember Grouse seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to resume Regular Session at 7:51 PM.

With no further business, on a motion of Councilmember Seelos seconded by Councilmember English the meeting was adjourned at 7:51 PM. Carried unanimously.

Respectfully Submitted,

Colleen West Hay, Town Clerk