

REGULAR MEETING, TOWN OF LIVONIA
August 4, 2016

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Vitale Park in Lakeville, NY on August 4, 2016.

PRESENT: Eric Gott, Supervisor
Andy English, Councilmember
Angela Grouse, Councilmember
Frank Seelos, Councilmember
Colleen West Hay, Clerk

ABSENT: Matt Gascon, Councilmember; Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Randy Shepard, CPA – Partner, The Bonadio Group; Frank Sykes, Library Manager; Dorothy Wilkins, Town Historian; Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Frank Sykes led the Pledge of Allegiance.

VITALE PARK DISCUSSION

Supervisor Gott introduced Kenny Sharpe and Geordie Klueber, who explained about the new memorial at Vitale Park. Mr. Sharpe shared that he found the propeller from The McPherson last year in Conesus Lake near Sand Point. It was buried in the muck at the bottom of the lake and only a small part was visible. Mr. Sharpe and Mr. Klueber shared about how they worked with many people from the Livonia area to bring the propeller out of the water and install it as a memorial at the park.

The McPherson, a steamship that was built in Lakeville in 1882 and carried over one thousand passengers at a time up and down the lake, sank in December of 1902. Because it is an integral part of the history of the lake, everyone felt that it would be appropriate to display the propeller at the park as a monument.

Supervisor Gott shared that Attorney Campbell worked very hard to make sure that the propeller would stay at the park. When New York State found out about the propeller, they informed Mr. Sharpe and the town that the artifact belonged to them and they were going to come take it. Thanks to Mr. Campbell's efforts, it is on "forever loan" to the Town of Livonia through an agreement with the state.

Supervisor Gott will work with Sign Blazer to create a memorial plaque for the monument. Clerk Hay was asked to place information on the Livonia.org web site and to contact 13 WHAM for permission to link to their story about the discovery of the propeller last year.

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TOWN OF LIVONIA AUDIT REPORT

Supervisor Gott introduced Randy Shepard from The Bonadio Group to discuss the Annual Audit. Mr. Shepard announced that the Town’s audit is “unmodified” or “clean.” He indicated that the management letter will have a few minor suggestions. Supervisor Gott thanked Bookkeeper Mike Lawton, the department heads, employees and the Town Board for their contributions to the budget and audit process.

PRIVILEGE OF THE FLOOR

- **Jack Evans Community Center** - Mary Ann Thompson reported that there are several events coming up at the Jack Evans Community Center, the first of which is “A Celebration of Little Finger Lakes History” on September 11. More events will be added to the calendar as details are confirmed.
- **Solar Energy** – A resident asked how the Town Board would feel about having a small solar array in Vitale Park. He thought it would be a way to inform people about solar energy. Supervisor Gott answered that the Town is looking into adding solar panels onto the salt barns, but he is opposed to having them in the park.

RESOLUTION 101-2016

APPROVE MEETING MINUTES FROM 7/7/2016

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)
Nays – 0

Resolved to approve the meeting minutes from July 7, 2016

TOWN CLERK’S REPORT – JULY 2016

Clerk Hay gave the following financial report for July 2016:

<i>Paid To</i>	<i>Amount Remitted</i>
Supervisor (General Fund)	\$3,512.50
NYS Comptroller’s Office (Bingo and Games of Chance)	\$0
County Treasurer for Dog Licenses	\$476.00
NYS Ag & Mkts for Spay/neuter Program	\$164.00
NYS DECALS	\$517.77
State Health Department (Marriage Licenses)	\$90.00
Total Disbursements	\$4,760.27

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TOWN CLERK UPDATES

Clerk Hay presented the following updates:

Local Government Records Management Improvement Fund Grant

Clerk Hay reported that she received unofficial notification that the NYS Education Department has awarded the Town of Livonia a grant for \$119,307 (the full amount requested) to purchase document content management software, install IT infrastructure, and scan/image the building and zoning records. We should receive final approval from the Grants Finance Unit in about four weeks. We cannot start work until we receive the final notice of approval.

Dog Census

All dog census forms have been mailed (about 3,000 total).

Month	# of new licenses	<u>Dogs licensed so far:</u>	
		Enumeration Fees	Net expense to date (out of \$1,818 in expenses)
May	20	0	
June	58	\$290	
July:	52	\$260	
<u>August</u>	<u>13</u>	<u>\$ 65</u>	
TOTALS	130	\$615	\$1,203

Clerk Hay reported that issue with the Dog License Monthly Report has been resolved.

Next steps: Continue to track responses and license new dogs, formulate plan to follow up with those who have not responded.

Cornell Municipal Clerks Institute

Clerk Hay attended the Cornell Municipal Clerks Institute in July, receiving 40 hours of classroom instruction. This is equivalent to 20 education points, out of the 60 needed for CMC designation. She will be working on her Learning Action Plan, and must submit a worksheet in January demonstrating progress toward the goals, and must report on outcomes in the spring of 2017.

Hunting Licenses

Hunting Licenses and Deer Management Permits (DMPs) went on sale August 1. Hunters have until October 1 to apply for the first round of DMPs. Sales are going well with no issues to report.

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Newsletter

Clerk Hay brought copies of the August newsletters for anyone who would like a copy.

RESOLUTION 102-2016

APPROVE TOWN CLERK’S REPORT FOR JULY 2016

On motion of Councilmember English seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)

Nays – 0

Resolved to approve the July 2016 Town Clerk’s Report.

RESOLUTION 103-2016

APPROVE LIBRARY BIDS

Supervisor Gott shared that the Town solicited bids for the library project, and the total was over budget. The Board elected to reject all the bids and re-bid. The total of the second round of bids was \$1,866,625. Passero and Associates conducted interviews and reports that all of the low bidders are qualified.

On motion of Councilmember Grouse seconded by Councilmember English the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)

Nays – 0

Resolved to approve the following bids for the Livonia Public Library Project:

Contract A – General Trades to Russell P LeFrois Builders, Inc.	\$1,330,000
Contract B – Plumbing & Fire Protection to Crosby-Brownlie	\$ 176,400
Contract C – HVAC to Lawman Heating and Cooling	\$ 202,000
Contract D – Electrical to Hewitt-Young Electric, LLC	\$ 158,225
TOTAL	\$1,866,625

PRIVILEGE OF THE FLOOR

- **Livonia Public Library energy efficiencies** – A resident asked what kind of energy efficiencies will be utilized for the library project. Supervisor Gott answered that the building will be built to “green standard” and the windows, doors and lighting will be energy efficient. Councilmember Grouse added that she has asked Passero for a specific list of energy efficiencies, and she will make that available. We had hoped to utilize geothermal or solar, but there is not enough room on the lot.
- **Streambank grant** – Supervisor Gott reported that the streambank project is moving along. Permits should be in place in about two weeks. We hope to have

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the project complete mid-September.

- **Hemlock Lake Park** – Supervisor Gott shared that the holes have been dug for grills at Hemlock Park and they should be installed next week. Highway Superintendent Dave Coty replaced six to eight pylons at the park.
- **Historical Society Fundraisers** – Betty Miles announced the following Historical Society fundraisers: a Community Picnic on August 14 at Community Park, Autumn in the Village (September), and a Penny Social in October.
- **Fuel Tank** – Councilmember Seelos asked about the work being done on the fuel island. Supervisor Gott stated that there was a rust hole in the secondary containment. They had the tank X-rayed and it is getting thin. They will be replacing the tank and the containment. The cost will be shared among all the entities that use the fuel, as per the agreement.
- **Bridge at Hemlock Park** – Councilmember Seelos reported that he made an appointment to talk to Assemblyman Nojay regarding the bridge at Hemlock Lake Park. We would like to install the bridge at the outlet in Vitale Park and remove the culverts to improve water flow. The bridge was originally at the Rush Reservoir. When it was no longer needed, there wasn't room to keep it at the Reservoir, so the state moved it to Hemlock Lake Park. The State Historic Preservation Office (SHPO) has jurisdiction over the bridge, and they want it to stay at Hemlock Lake Park. The City of Rochester has no problem with us moving the bridge. The Assemblyman is moving through the system to try to get permission for us to move the bridge to Vitale Park. If we were to be successful in moving the bridge, we would erect a plaque explaining the history of the bridge. If it stays where it is, it will eventually deteriorate and rot into the ground.

RESOLUTION

104-2016

AUTHORIZE DONATION TO HISTORICAL SOCIETY

Supervisor Gott mentioned that the Historical Society received a grant to help pay for improvements to the building, including doors and a roof. The cost of the project is \$51,000, and they are receiving \$35,000 in the form of a grant. They must come up with the remaining \$16,000. They have raised over \$9,000 so far, and expect to raise more. The problem is that they need to pay for the work and then submit for reimbursement. Supervisor Gott asked the Board if they would be willing to front the \$51,000 so that the Historical Society doesn't have to borrow the funds to get started. The Town would be reimbursed the \$35,000 plus the donations. He also asked the Board if they would be willing to donate the balance needed (roughly \$6,000).

On motion of Councilmember Seelos seconded by Councilmember English the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)
 Nays – 0

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Resolved to front \$51,000 for work to the Historical Society building, with the understanding that the Historical Society will reimburse the Town \$35,000 when they receive the grant funds, along with any donations that have been raised; and further

Resolved to donate whatever the remaining balance is, up to \$6,000.

CORRESPONDENCE

Supervisor Gott shared that there will be a 15th Anniversary 9/11 Memorial Ceremony at the Livonia Fire Department at 9:45 AM on September 11. The Town Board is invited and it is open to the public.

RESOLUTION 105-2016

AUDIT OF CLAIMS

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)
Nays – 0

Resolved to pay claims 541-595 in the amount of \$146,950.58 from the Abstract dated July 22, 2016.

RESOLUTION 106-2016

AUDIT OF CLAIMS

On motion of Councilmember English seconded by Councilmember Grouse the following resolution was

ADOPTED Ayes - 4 (Gott, English, Grouse, Seelos)
Nays – 0

Resolved to pay claims 596-625 in the amount of \$29,355.02 from the Abstract dated August 4, 2016.

PRIVILEGE OF THE FLOOR

With no further business, on a motion of Councilmember Seelos seconded by Councilmember Grouse the meeting was adjourned at 8:09 PM. Carried unanimously.

Respectfully Submitted,

Colleen West Hay, Town Clerk