

**REGULAR MEETING, TOWN OF LIVONIA**  
September 1, 2016

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial Street, Livonia on September 1, 2016.

**PRESENT:** Eric Gott, Supervisor  
Andy English, Councilmember  
Matt Gascon, Councilmember  
Angela Grouse, Councilmember  
Frank Seelos, Councilmember  
Colleen West Hay, Clerk  
Jim Campbell, Attorney, Town of Livonia

**OTHERS PRESENT:** Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:03 PM. John VanDerKamp led the pledge.

**OPEN SESSION**

No one from the public wished to speak.

Councilmember Grouse entered the meeting at 7:04 PM.

**Streambank Project**

Supervisor Gott announced that the Streambank Project is slated to start September 12<sup>th</sup>. It will take about a week to finish.

**Bridge at Hemlock Lake Park**

The City of Rochester has asked the Town to sign an agreement in relation to the bridge that we will not hold them liable. Once they have that on file we will be able to move forward. Supervisor Gott will ask Highway Superintendent Dave Coty to move the bridge to Canadice for sand blasting and priming as soon as we get the green light. Then we will have Allison Welding do any metal repair work that is needed. Clark Patterson will do drawings for the piers. We hope to install the bridge in the spring. Councilmember Seelos asked if we would need to go through the DEC permitting process. Supervisor Gott responded that it is more than likely.

**Autumn in the Village**

Everyone was reminded that Autumn in the Village is a week from Saturday.

**9/11 Remembrance**

There will be a 9/11 Remembrance Ceremony at the Livonia Fire House at 9:45 AM on

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Sunday, September 11. The public is invited.

Councilmember English entered the meeting at 7:06 PM.

RESOLUTION 107-2016

**APPROVE MEETING MINUTES FROM 8/4/2016**

On motion of Councilmember Seelos seconded by Councilmember Grouse the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to approve the meeting minutes from August 4, 2016

**TOWN CLERK’S REPORT – AUGUST 2016**

Clerk Hay shared that the bank has not posted the account statements, so she was unable to complete the financial report for August. She will have the August report at the October meeting. She shared the following updates:

**Dog Census**

- Response rate is about 23%.
- Deputy Clerk Holt is working on putting the list together for follow up letters. We anticipate that there will be about 1,200 second notices going out this month. This will add about \$600 to our expenses.
- Next step: Send out second notices.

**DOGS LICENSED SO FAR**

Month	# of new licenses	Enumeration Fees	Net expense to date (out of \$1,818 in expenses)
May	20	0	
June	58	\$290	
July:	52	\$260	
<u>August</u>	<u>60</u>	<u>\$300</u>	
<b>TOTALS</b>	<b>190</b>	<b>\$850</b>	<b>\$968</b>

**Local Government Records Management Improvement Fund Grant**

- We received our first draw (50%) for the records management grant, so we are free to start work.

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- Our NYS Records Advisory Officer has retired and has not been replaced yet. Clerk Hay is having a conference call tomorrow morning with David Lowry regarding next steps.
- Clerk Hay will meet with the Village Board on September 14 to give them an update.
- Image Data (scanning vendor) is coming here on September 16 to go over how the records need to be prepared. We will prepare boxes for her to take back for a test scan.
- After speaking with David Lowry, Clerk Hay will order the IT equipment and the software. Because the IT vendor (CMIT) is a small company, they would like a 50% payment up front, and then the balance upon completion of the project. The board agreed to that.

**Newsletter**

Clerk Hay brought copies of the September newsletters for anyone who would like a copy.

RESOLUTION 108-2016

**APPROVE TOWN CLERK'S REPORT FOR AUGUST 2016**

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to approve the August 2016 Town Clerk's Report.

RESOLUTION 109-2016

**RE-APPOINT DAWN ANDERSEN TO THE BOARD OF ASSESSMENT REVIEW**

On motion of Councilmember Grouse seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to re-appoint Dawn Andersen to the Board of Assessment Review for the term of 10/1/2016 through 9/30/2021.

**LIVONIA SOCCER CLUB**

Supervisor Gott introduced Dan McEnerny to discuss the Livonia Soccer Club's need for fields to practice and play on. Supervisor Gott reminded the Board that the Town has helped with gaps in the soccer program in the past.

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Mr. McEnery explained that the Club has a lease with Mark Temperato that is good through 2020 to play on fields located on the church grounds in Lakeville. The church is now closed, and the church headquarters have taken on oversight of the property. The conditions of the lease are making it hard for the church to sell the property, and the church has tried to sue the Soccer Club to evict them. While the lawsuit was not successful, the Club wants to ensure that they have fields to practice and play on in the future. They would like to be off the church property by the end of the year.

Supervisor Gott suggested that Hemlock Park might work for the short term. In the meantime, the Town can brainstorm with the School, and the Soccer Club for a long-term solution.

Mr. McEnery stated that the Club needs a total of four fields, and a total of four to five acres. Hemlock Park could hold two, maybe three fields. Mr. McEnery also informed the Board that the Livonia Soccer Club is the southernmost club in the league. Driving to Lakeville is a hike for most teams, and Hemlock would add another seven miles to the trip.

Councilmember Grouse asked about lighting the fields if they were at Hemlock Park. The Club owns the lights in Lakeville, and they can be moved. Supervisor Gott stated that there was some concern from folks near the park that they didn't want lighting.

Mr. McEnery has a second meeting with Matt Cole next week. He will also go to the league and ask them to vet the fields. Supervisor Gott shared that he thinks we need to try to move the fields back to a more central location, but Hemlock could work short term.

Attorney Campbell asked if the county grant writer could look to see what grant money is out there for shared services. Supervisor Gott answered yes, we can ask her to look, as long as she is looking on behalf of the Town, not the Soccer Club. Supervisor Gott will speak with the County Administrator and the grant writer and will follow up with Mr. McEnery.

Mr. McEnery added that the Club is willing to contribute significantly in terms labor and financial resources. Councilmember Gascon asked if we could get six to ten acres, could they be used for soccer as well as lacrosse and football? Mr. McEnery responded that the Soccer Club would welcome collaboration.

A resident asked if there was room at the Jack Evans Community Center for soccer fields. Supervisor Gott responded that there is not enough room, and the land is wet and hilly. Mr. McEnery added that parking would also be a challenge there.

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RESOLUTION 110-2016

**APPOINT BETTY MILES AS RECORDS INVENTORY CLERK**

On motion of Councilmember English seconded by Councilmember Grouse the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to appoint Betty Miles to the position of Records Inventory Clerk at a rate of pay of \$15.50 per hour effective today.

**REQUEST TO ADD FULL-TIME PERSON TO HIGHWAY DEPARTMENT**

Supervisor Gott announced that Highway Superintendent Dave Coty would like to hire PJ Dwyer full time starting next year, beginning January first. Mr. Dwyer worked most of this summer for the Highway Department. Mr. Coty says he needs another full time person.

Discussion followed. Councilmember English stated that he thought that when Dave Peck left, we didn't need to replace him. Supervisor Gott shared that Mr. Coty runs a full time route in the winter, and still runs short of staff. Furthermore, Mr. Peck's insurance just dropped off. Councilmember English commented that he would like to see how the Highway budget plays out. Supervisor Gott told Mr. Coty to budget for a ten wheeler, and the Board would think about replacing his pickup truck. Supervisor Gott shared that each year the Town budgets \$10,000 (revenue) for service to other governments, but our Highway Department historically exceeds that amount. The Highway Department has done a lot of work. The Board agreed to have Mr. Coty budget it, and they will discuss it at the workshop.

**LIVONIA SENIOR CITIZENS**

Supervisor Gott stated that the Town Board has traditionally given Livonia Senior Citizens \$1,000 a year out of the Recreation Budget. That amount was increased to \$1,300, and they are asking to have it increased to \$2,000 for 2017. The group has doubled in size with fifty active members. The group plans to use the funds to help offset part of the cost of lunch.

The Senior Citizens are also asking if they can have their mail delivered to the Town Hall, and they will pick it up during business hours. They will not need keys or access after-hours. Right now, mail is delivered to the President of the organization, but that is a

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problem because the president changes over time. They would have to pay \$90 per year for their own mailbox. Clerk Hay said she can find a spot in the mail room for them. The Town Board agreed to it.

**Vitale Park Building**

Supervisor Gott reported that the plan for the new CLA/Sheriff's office calls for a block foundation and poured floor. We will be working with the County Planning Department to include lake friendly pavers and a rain garden. The project is budgeted at \$90,000 and will be more of an education center than originally planned. The building will measure 48'x48' with 20' overhang on the lake side. We might be able to use the building for summer concerts when it rains. Supervisor Gott doesn't think we can do the whole project for \$90,000. Don Denny (electrician) has shown interest in donating labor, and we might be able to do some of the interior work ourselves. Supervisor Gott would like to get a separate price for the roof, and we will have to bid the lumber package.

RESOLUTION 111-2016

**AUTHORIZE COURT CLERK TO APPLY FOR JCAP GRANT**

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays - 0

Resolved to authorize Court Clerk Kolleen Redman to apply for a JCAP grant up to \$30,000.

**VITALE PARK UPDATES**

Councilmember English reported that the new basketball hoops are up at Vitale Park. Later this month, we will get the sign, bench, and plants in.

Councilmember English shared that he spoke with the park manager, Mo Watson, regarding the third of July celebration at the park. Mr. Watson would like to have more port-a-potties available, additional Town staff, and more deputies assigned on July 3<sup>rd</sup>. He will get budget numbers together.

**LIVONIA PUBLIC LIBRARY UPDATES**

Councilmember Grouse reported that Lisa Reed has resigned from her position at the library. The vacancy has been advertised and applications are due by September 9<sup>th</sup>. She asked if the library could hire someone and then have the board approve it retroactively. Supervisor Gott replied that that would be okay as long as they complete the necessary paperwork with Mike Lawton.

Councilmember Grouse mentioned that contracts for the library are supposed be in for

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signatures by the end of this week.

**PRIVILEGE OF THE FLOOR**

A resident asked if the Town was going to install a railing on the break wall at Vitale Park. Supervisor Gott answered that we are not. He added that the problem we had with a railing in the past is that people accessing the park by boat only had a narrow area to walk along to get to the opening. Now they can just step right up.

RESOLUTION 112-2016

**AUDIT OF CLAIMS FOR 8/18/2016**

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to pay claims 626 - 667 in the amount of \$95,281.05 from the Abstract dated 8/18/2016.

RESOLUTION 113-2016

**AUDIT OF CLAIMS FOR 9/1/2016**

On motion of Councilmember English seconded by Councilmember Grouse on the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)  
Nays – 0

Resolved to pay claims 668-690 in the amount of \$74,085.93 from the Abstract dated 9/1/2016.

With no further business, on a motion of Councilmember Seelos seconded by Councilmember Gascon the meeting was adjourned at 8:03 PM. Carried unanimously.

Respectfully Submitted,

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Colleen West Hay, Town Clerk