



This institution is an equal opportunity provider and employer.

2017 REQUEST FOR SEALED PROPOSALS / Property Maintenance

The Town of Livonia is proud of its facilities and is interested in receiving sealed proposals for a quality lawn and landscape maintenance company to keep the outside grounds in a professional manner.

All sites require:

- Spring Clean-up including litter and tree limb removal;
- Trimming plants and shrubs, weeding and raking all lawns as needed.
- Fall raking of leaves as needed
- Raking and litter removal all season as required
- All sidewalks to be cleaned after mowing
- Removal of tree limbs and sidewalk edging as needed

TOWN HALL PROPERTY AND LIBRARY:

- Trimming and pruning all bushes when needed (AT LEAST TWO TIMES/ YEAR
- Planting sufficient gardens, mulching (AT LEAST 1-2 INCHES)and maintaining flowers by Memorial Day and weeding gardens and shrubbery areas on an ongoing bases throughout the season
- Mowing and trimming as required, grass height not to exceed 4"
- Maintenance of creek bed by north end of Town Hall, maintenance as needed of bank to south of Town Hall
- Trim hill south of Town Hall at least two times during mowing season

VITALE PARK;

- Grass Height not to exceed 4" before mowing
- Must be mowed before friday NO WEEKEND MOWING
- Gravel parking areas north of Freedom Point must be kept trimmed and free of litter and debris
- Property near outlet on Route 20a at main intersection must be kept trimmed and free of litter and debris

HEMLOCK SCHOOL / Jack Evans Community Center

- Grass height not to exceed 4" before mowing and trimming
- Fall leaf cleanup very important at this location
- Spring planting and mulching in front of building at monument prior to Memorial Day

ANNIS-POWELL AND CLAY STREET CEMETERIES:

- Grass Height not to exceed 4.5" before mowing and trimming

HEMLOCK LAKE PARK

- Grass not to exceed 4" before mowing
- Blow off all sidewalks after mowing
- Trimming to be done every other mowing

Lawn Maintenance Proposals will be opened Monday April 17,2017 at 10 am at the Livonia Town Hall. All companies must supply proper insurance certificate if awarded contract. The Town retains the right to choose contractor based on proposals received, past experience, reputation of vendor and cost. References will be required. The Town expects high quality work with minimal oversight but reserves the right to ongoing inspections with corrective direction allowed. Selected Vendor will visit all sites with Town Supervisor the week of April 24-28,2017

This proposal will be for one year with an option by the Town of Livonia for up to a 2 year extension.

NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this bid, each person signing on behalf of the bidder certifies, under penalty of perjury, that to the best of their knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor:
2. Unless otherwise requires by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not submit a bid for the purpose of restricting competition.

(for use by Individuals & Partnerships)

The undersigned, _____, being the individual or partner submitted a bid herein to the Town of Livonia affirms that the foregoing certification is true under penalty of perjury.

Individual / Partner: _____ Dated: _____

(for use by Corporation)

Any bid herein made to the Town of Livonia, New York by a Corporate bidder for work or services performed or to be performed, or goods sold or to be sold, where competitive bidding is required and where such bid contains the certification referred to hereinabove, shall be deemed to have been authorized by the Board of Directors of the herein corporate bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

The herein certificate is made pursuant to GML, Section 103d (Ch. 675, Laws of 1966).

The undersigned, _____, being an officer of the corporate bidder herein, affirms that the foregoing certification is true under penalty of perjury.

Corporate Bidder: _____ Dated: _____

By: _____