

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

A meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial St Livonia NY 14487

PRESENT: Eric Gott, Supervisor
Joseph Breu, Councilmember
Peter Dougherty, Councilmember
Andy English, Councilmember
Matt Gascon, Councilmember
Hayley Anderson, Clerk
Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM.
Dan Strollo led the pledge.

PRIVILEGE OF THE FLOOR

Supervisor Gott reported that the Harder Rd project is on schedule, and work is slated to begin April 1st, with a finish date of June 30th.

BUILDING AND ZONING DEPARTMENT UPDATE

Councilman Dougherty asked about the issue on Pebble Beach with the wood cutting business. The BZ team advised that currently everything is up to code and that the wood cutting is for his own personal use. When the ground is more solid the remaining logs and equipment will be removed. There is no evidence that he has been selling wood for commercial use. The BZ team suggested that if there are concerns, that the appropriate complaints, and witness' need to be filed. Attorney Campbell addressed property maintenance requirements and that an unappealing yard unfortunately is not against the current code.

Julie Holtje spoke about the complaints about lighting with the new LED lights that have come in. The main concerns have been the gas station and Five Star Bank in Lakeville. She stated the code would need to be updated with actual numbers to establish an updated lighting ordinance. Research has shown this to be a modern problem, and other communities do not have an adequate policy either.

RESOLUTION 17-2024

APPROVE MEETING MINUTES FROM 1/18/2024

On motion of Councilmember Breu seconded by Councilmember Dougherty the

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to approve the Meeting Minutes from January 18, 2024.

RESOLUTION 18-2024

SET 2024 MEETING DATES AND LOCATION

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to authorize set the Town Board Meetings for 2024 for the 3rd Thursday of each Month at 7:00PM at the Livonia Town Hall-35 Commercial St. Livonia NY 14487; further resolved to have the June Meeting held at Vitale Park-5828 Big Tree Rd, Lakeville NY 14480

RESOLUTION 19-2024

AUTHORIZE SUPERVISOR GOTT TO SIGN LETTER OF SUPPORT FOR FARMLAND PROTECTION GRANT FOR SHOOTING STAR FARM

On motion of Councilmember Gascon seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to authorize Supervisor Gott to sign the letter of support for Shooting Star Farm.

RESOLUTION 20-2024

APPOINT LIVONIA PUBLIC LIBRARY BOARD OF TRUSTEES

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to re-appoint the following individuals to the Library Board of Trustee’s:
Christine Cruso

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

Denise Cedoma

Brian Donnelly

Each with a 5-year term, ending December 31, 2028

RESOLUTION 21-2024

CREATE CHILDREN & FAMILY SERVICES COORDINATOR POSITION FOR PUBLIC LIBRARY

On motion of Councilmember Dougherty seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to create the position of Children and Family Services Coordinator for the Public Library, with an annual salary of \$40,767

RESOLUTION 22-2024

UPDATE SARA SCHLINGER FROM PROVISIONAL LIBRARY CLERK TO PROVISIONAL TECHNOLOGY COORDINATOR

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to hire update the Title of Sara Schlinger from Provisional Library Clerk to Provisional Technology Coordinator.

RESOLUTION 23-2024

UPDATE THE TECHNOLOGY AND YOUTH SERVICES COORDINATOR POSITION FROM FULL TIME TO PART TIME

On motion of Councilmember Breu seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to update the Technology and Youth Services Coordinator from full time to part time.

RESOLUTION 24-2024

HIRE EMILY DAVIS AS TECHNOLOGY AND YOUTH SERVICES

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

COORDINATOR

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to hire Emily Davis as the Children & Family Services Coordinator effective March 4, 2024 at an hourly rate of \$21.95.

RESOLUTION 25-2024

HIRE MAURA CLARK AS LIBRARY SUBSTITUTE

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to hire Maura Clark as a Library Substitute effective 1/11/2024 at a rate of pay of \$15.29 an hour.

RESOLUTION 26-2024

TOWN CLERK REPORT

Paid to Supervisor for the General Fund	\$1,511.79
Paid to County Treasurer for Dog Licenses	\$185.50
NYS Comptroller's Office (Bingo and Games of Chance Licenses)	\$0.00
Paid to NYS Ag & Markets for the Spay/Neuter Program	\$59.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	\$75.56
State Health Department (marriage licenses)	\$22.50
TOTAL DISBURSEMENTS	\$1,854.35

Tax Collection is going well, as of today have collected \$8,866,174.43 on 3,369 postings which is 89%. 2,408 payments were made through the mail, 820 payments were taken at the counter, and 119 payments were made online. The complaints about the fire district's tax increase continue to roll in, and we continue to advise taxpayers that their meetings are the second Monday of each month at 7pm at the fire hall.

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, English, Breu, Gascon)
Nays – 0

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

Resolved to approve Clerk Anderson’s monthly report.

RESOLUTION 27-2024

AUTHORIZE PURCHASE OF LAWN EQUIPMENT AND TRAILER FOR THE TOWN

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to authorize the purchase two Ferris ISX 3300 Mowers not to exceed an amount of \$13,500 and a 16’ Corn Pro Trailer not to exceed an amount of \$5,862

RESOLUTION 28-2024

HIRE ELYSSA FARNHAM AS TEMPORARY ASSESSING CLERK

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to Hire Elyssa Farnham as Temporary Assessing Clerk effective immediately at her current rate of pay, through the completion of exam.

RESOLUTION 29-2024

AUTHORIZE PREPERATION OF MAP PLAN AND REPORT BY CLARK PATTERSON LEE

In the Matter of the Formation of the Town of Livonia - Central Livonia Water District Located Therein, Within the Town of Livonia, Livingston County, New York.

RESOLUTION

WHEREAS, the Town Board of the Town of Livonia is considering the construction of certain water delivery improvements within a new water district yet to be perfected and to be known as the “Town of Livonia - Central Livonia Water District;” and

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

WHEREAS, the improvements are to be located in various areas throughout the Town of Livonia, excepting within already existing Water Districts, all being located within County of Livingston and State of New York; and

WHEREAS, prior to completion of the improvements and the financing thereon, a district formation must be perfected to create the “Town of Livonia - Central Livonia Water District;” and

WHEREAS, in order to facilitate the creation of the “Town of Livonia - Central Livonia Water District” and the intended infrastructure improvements therein, the Town must engage the services of a professional engineer to prepare a Map, Plan and Report to provide the details of the improvements and the costs of such improvements to take place within the newly created district; and

WHEREAS, the cost of such Map, Plan and Report is intended to be borne by the district to be formed in which such improvements will be made; and

WHEREAS, the Town of Livonia, on behalf of the “Town of Livonia - Central Livonia Water District” (which is yet to be perfected), desires to engage the services of Clark Patterson Lee to prepare a Map, Plan and Report with respect to such improvements.

NOW THEREFORE, be it

ORDERED by the Town Board of the Town of Livonia as follows:

1. That the Town Supervisor is authorized to engage by written agreement, the engineering firm of Clark, Patterson, Lee to prepare a Map, Plan and Report for the “Town of Livonia - Central Livonia Water District” project at a cost not to exceed \$8,000.00; and
2. Any such costs shall be passed on to the “Town of Livonia - Central Livonia Water District” upon formation of said district. If such district extension is not formed, the expense incurred for the preparation of such Map, Plan and Report shall be a Town charge and shall be assessed, levied and collected in the same manner as other Town charges; and
3. Adoption of this Resolution is subject to permissive referendum pursuant to Article 7 of the New York State Town Law.

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

The question of the adoption of the foregoing Resolution was duly submitted for approval by vote of the Livonia Town Board on Thursday, February 15, 2024, recorded as follows:

Vote of the Board:	Councilperson Joseph Breau	aye
	Councilperson Peter Dougherty	aye
	Councilperson Andrew English	aye
	Councilperson Matt Gascon	aye
	Supervisor Eric R. Gott	aye

This is to certify that I, the undersigned, Clerk of the Town Board of the Town of Livonia, Livingston Count, New York, was duly adopted by the Town Board of said Town on date above, and that the same is a true and correct transcript of said resolution.

In witness where of I have hereunto set my hand and the official seal of the Town Clerk this 15th day of February, 2024.

Hayley Anderson – Town Clerk

RESOLUTION 30-2024

AUTHORIZE NOTICE OF PERMISSIVE REFEREDUM TO BE POSTED IN THE PENNY SAVER AS WELL AS THE LIVINGSTON COUNTY NEWS

On motion of Councilmember Breu seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
 Nays – 0

Resolved to advertise the Notice of Permissive Referendum in the Penny Saver as well as the Livingston County News to be completely transparent with residents.

RESOLUTION 31-2024

AUDIT OF CLAIMS

On motion of Councilmember Dougherty seconded by Councilmember Breu the following resolution was

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to pay claims 57-93 in the amount of \$1,835,916.00 from the Abstract dated February 1, 2024.

RESOLUTION 32-2024

AUDIT OF CLAIMS

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to pay claims 94-134 in the amount of \$107,266.89 from the Abstract dated February 15, 2024.

DISCUSSION

Councilman Breu attended the Ambulance meeting where it was discussed that they plan to form a committee that oversees expenditures/ finances.

Councilman Breu provided an update on the brackets for the flags in Hemlock. In order to replace the broken brackets with custom made brackets, replacement poles, and new nylon material flags it would cost \$2,900.

Supervisor Gott suggested that the Town just spend the \$4,500. This would cover the replacement cost and grow the flag initiative. This money would come from the celebrations fund.

The topic of increased security at the Town Hall was brought up due to the recent Building and Zoning incident. Adam got a quote from Alliance Doors, who the Fire Department uses, for locking doors in the hallways of the Town Hall. Supervisor Gott suggested looking into a grant through the Court Office like what was done for the camera system that is installed. This will be looked into for future discussion.

RESOLUTION 33-2024

AUTHORIZE COUNCILMAN BREU TO ORDER IMPROVED AND INCREASED MATERIALS FOR FLAG PROJECT

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

TOWN BOARD MEETING, TOWN OF LIVONIA

February 15, 2024

RESOLUTION 34-2024

ENTER EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A SPECIFIC INDIVIDUAL

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to enter Executive Session at 8:05

RESOLUTION 35-2024

RETURN TO OPEN SESSION

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Breu, English, Gascon)
Nays – 0

Resolved to return to Open Session at 8:32PM

With no further business, on a motion of Councilmember Breu seconded by Councilmember English the meeting was adjourned at 8:32PM. Carried unanimously.

Respectfully Submitted,

Hayley Anderson
Town Clerk