

**AGENDA**

**VILLAGE OF LIVONIA  
Regular Board Meeting  
Board of Trustees  
January 27, 2021**

- 1. Open Session**
- 2. Approve Minutes – January 13, 2021**
- 3. Approve Minutes – Unity Task Force**
- 4. Pay Bills** **Claims #191-200; \$12,236.42**
- 5. Political Signs**
  - 5.1 A motion to approve the letter to Village residents**
  - 5.2 Future plans for the “election season”.....LL, etc.**
- 6. LCWSA/Village**
- 7. Reports....Parking LL, Solar Project, ....**
- 8. Adjournment**

**Village of Livonia**  
**Board of Trustees Meeting**  
**January 27<sup>th</sup>, 2021**

Present: Mayor Lathan, Chris Genthner, Chris Hoffmann, Rhonda Roeser, Daniel Coon, Bill Kurtz, Cindy Pfeifer and Annette Meade.

Mayor Lathan called the meeting to order at 7:00 pm.

\*This meeting was an online ZOOM meeting.\*

M/2/C (A. Meade, C. Genthner) to approve the minutes from the January 13<sup>th</sup>, 2021 meeting. Passed 5 to 0. There were no comments.

M/2/C (D. Coon, B. Kurtz) to approve the payment of claims #191 to #200 in the amount of \$12,236.42. Passed 5 to 0. There were no comments.

M/2/C (A. Meade, B. Kurtz) to approve the minutes from the Unity Task Force meeting on January 11<sup>th</sup>, 2021. Please find this attached. Passed 5 to 0.

M/2/C (A. Meade, C. Lathan) to approve the minutes from the Unity Task Force meeting on January 25<sup>th</sup>, 2021. Please find this attached. Annette Meade updated the Board on several amendments to the minutes. # 4. Shelly Road Service Saddle Replacement. Inspection costs were not figured into the Total cost to the Village. The new cost would become \$37,600. Also, # 5. New Drawings for the water & sewer infrastructure at the East Ave – Shelly Road intersection is covered under costs in # 3. Passed 5 to 0.

#### Political Signs

M/2/C (B. Kurtz, D. Coon) to approve a letter from the Village Board Members addressed to Village residents regarding political signs that are still posted. Please find this letter attached. Passed 5 to 0. Chris Genthner, Annette Meade and Mayor Latham have visited several homes where signs were still displayed. Some of the signs have been removed. The above mentioned letter will not be sent to residents that have taken down their signs. Peter Rogalskyj would like to read the Local Law regarding this.

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Reports

Bowen Park Vandalism

Both mothers of the suspects have received letters from the Village by Certified Mail.

Shelly Road – Meadow Drive Water Project

Cindy Pfeifer said there has been no word yet concerning funding.

Democrat Caucus

Bill Kurtz informed the Board that there will not be a Caucus.

Parking

Chris Hoffmann will continue to work on some parking issues with Dan Coon.

Solar Contract

Mayor Lathan explained that there is a modified contract for the Solar Project. This contract is similar to the LED contract. The Solar Project will be discussed at the next Village Board Meeting.

Livingston County Water & Sewer Authority/Village of Livonia

Mayor Lathan attended the Unity Task Force Meeting on January 25<sup>th</sup>, 2021. He stressed the fact that the Village may need Saddle Replacements and Water Improvements at the Big Tree Road and Shelly Road Intersection however the Village cannot afford this project. The LCWSA took care of replacing a worn saddle on Shelly Road recently. Chris Genthner asked how the Village Board should proceed with informing the Water Authority that the Board will not spend the money on this project. Mayor Lathan offered to draft a letter to the Unity Task Force to clarify where the Village stands with the projects. The next Unity Task Force Meeting will be held on February 8<sup>th</sup>, 2021. There was a thorough discussion of this matter. Each Board Member participated. Mayor Lathan has talked to Rick Henry from Clark, Patterson & Lee. Annette Meade and Bill Kurtz may have a meeting with Rick Henry to discuss the Village's assets and liabilities. Cindy Pfeifer, Chris Genthner, Rhonda Roeser and Mayor Lathan will review the original Water Contract. Mayor Lathan will also send an email to the Unity Task Force committee to emphasize that the Village is unable to fund this project.

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M/2/C (D. Coon, C. Genthner) to adjourn the Village Board Meeting at 8:10 pm.  
Passed 5 to 0.

Respectfully Submitted,

Jo Ann Weber

Invoice Audit Journal  
 Village of Livonia

tran	line	undr	po	invoice	claim	date	due	s description	debit	credit	amount
004282	0001			0000011014	191	01/21/2021	01/21/2021	EXCELLIUS HEALTH PLAN-GROUP N Excellius:MedicalIns-Feb2021 Invoice total:	9060.800-A	0600.000-A	3,023.20
004283	0001			0000011015	192	01/22/2021	01/22/2021	EXCELLIUS BLUECROSS BLUESHIELD N Excellius:DentalIns-Feb2021 Invoice total:	9060.810-A	0600.000-A	181.19
004284	0001			0000011017	193	01/01/2021	01/01/2021	NATIONAL GRID N VillageOffice-December2020 N OutdoorStreetLighting N Grovest.- Outlet 1 N ChurchSt.- Outlet 2 N 12W.MainSt- Outlet 3 N BowenPark N CommunityPark N VoslerPark N ArcPark-26MainsSt Invoice total:	1620.400-A 5182.400-A 5182.400-A 5182.400-A 7110.400-A 7110.400-A 7110.400-A 7110.420-A	0600.000-A 0600.000-A 0600.000-A 0600.000-A 0600.000-A 0600.000-A 0600.000-A 0600.000-A	102.33 1,320.69 33.52 81.28 147.71 43.29 38.77 99.29 64.76 1,931.64
004285	0001			087458-02	194	09/14/2020	09/14/2020	NORTHERN HIGHWAY SUPPLY N NoSupply:PedestriansSign Invoice total:	5110.450-A	0600.000-A	112.50
004286	0001			0000011018	195	01/15/2021	01/15/2021	RG&E N RG&E:OfficeGasBill-Jan2021 N RG&E:Garage N RG&E:BowenPark Invoice total:	1620.400-A 5132.400-A 7110.400-A	0600.000-A 0600.000-A 0600.000-A	133.15 134.28 24.31 291.74
004287	0001			B99341	196	01/22/2021	01/22/2021	SHANKS ENTERPRISES INC N Shanks:Refuse-Jan2021 Invoice total:	8160.400-A	0600.000-A	6,229.17
004288	0001			7831383	197	01/06/2021	01/06/2021	TIAA COMMERCIAL FINANCE INC N TIAA:XeroxVersalInkC505X Invoice total:	1670.400-A	0600.000-A	169.00
004289	0001			0000011019	198	01/19/2021	01/19/2021	FRONTIER N Frontier:OfficePhone&Internet N Frontier:GaragePhone Invoice total:	1620.400-A 5132.400-A	0600.000-A 0600.000-A	126.25 61.62 187.87

unallocated

01/26/2021 11:25

Invoice Audit Journal  
Virginia

Rhonda Page: 2

tran	line	vndr	po	invoice	claim	date	due	s description	debit	credit	amount
004290	0001	00542		2263	199	01/22/2021	01/22/2021	SAFE DRIVER SOLUTIONS	5132.400-A	0600.000-A	100.00
								N SafeDriver:DrugScreening			100.00
								invoice total:			100.00
004291	0001	00336		293681	200	01/25/2021	01/25/2021	SMITH LUMBER CO INC	5110.410-A	0600.000-A	10.11
								N SmithLum:Sealant-Nuts-Bolts			10.11
								invoice total:			10.11
								total:			12,236.42
								final total:			12,236.42



saddle failure, it is recommended that this scope of work get incorporated into the proposed work at the Big Tree Road/Shelly Road intersection, which is only a few hundred away. As there are existing unit price items already established in the Blue Heron Construction contract to replace service saddles, the committee agreed that Blue Heron Construction should be contacted to verify whether they would honor their existing unit prices to complete the Shelly Road service saddle work.

**5. Action Items/Next Steps:**


- a. Next Meeting – Committee has agreed to meet virtually on Monday, January 25, 2021 at 5:30 pm.
- b. M. Baines to follow-up with:
  - (1) Blue Heron Construction regarding its availability to complete work in February (weather pending), and whether it would honor existing unit pricing in contract in order to complete Shelly Road service saddle replacements.
  - (2) CPL regarding its budgetary estimate of 80 hours for inspection, and whether CPL anticipates having to utilize all 80 inspection hours.

**6. Adjournment – Meeting was adjourned at 6:00 pm.**



Unity task force meeting, Jan. 25, 5:30 p.m.

Attending: Michelle Baines, Ted Saunders, Dave Fanaro, Cal Lathan, Annette Meade

 Meeting minutes:

1. Meeting called to order
2. Minutes from previous meeting reviewed and approved
3. Proposed Water Improvements at Big Tree Road/Shelly Road Intersection
  - a. This is the work that is tied to the failure that shut off water to much of the village in the fall. Final costs came in from Blue Heron, of which the village would be responsible for \$37K. An additional amount not to exceed \$10K would be set aside for any cost overruns.
  - b. Annette gave the update for our Village Board, which was that we had been waiting for final numbers on the costs to determine our ability to move forward on this. Annette stated that with negotiations toward turning our water system over to the LCSWA we may want to consider all future liabilities, including this project, as part of that negotiation. So the Village was not ready to commit on this project.
  - c. Michelle stated the cost benefit of doing this work now so that it could be tacked onto the open work order with Blue Heron. Those cost saving ranged into the \$10-\$15K range, with projected costs potentially higher depending on future changes to costs, etc.
  - d. Blue Heron would be available to do the work in the spring, likely April. The work could be done sooner, but we would have to factor in temporary pavement replacement and then have that work redone again in the spring. This would likely increase the cost.
4. Shelly Road Service Saddle Replacement
  - a. Michelle outlined the costs associated with this work, which LCSWA is proposing be done as part of the spring project at the East-Shelly intersection. The costs are projected as follows:
    - i. Traffic control: \$10K
    - ii. Saddles: \$19K
    - iii. Pavement restoration: \$5K
    - iv. Total cost to the Village: ~\$34K
  - b. LCSWA would like to realize savings by doing this project as part of the open work order with Blue Heron, and avoid the cost of bidding this work out later.
5. New drawings for the water and sewer infrastructure at the East-Shelly intersection
  - a. One more proposal from LCSWA is that we consider having someone go down into the intersection while this work is being done to update the drawings that are available to better understand all the workings in there. This was an initial proposal and there was not a cost suggested. Something to think about.
6. Kicking off negotiations to transfer the Village water system to LCSWA
  - a. Annette offered to develop an outline for how we can proceed that the LCSWA can take to their board for approval. We discussed:

- i. Using the Unity Task Force as the negotiation team. We could go to two meetings a month and use one meeting for this project.
    - ii. Invite CPL/Rick Henry to join these meetings as it makes sense. Per Michelle, there is a cost associated with their involvement, so we want to make sure that they can bring value to the conversation at any given meeting.
    - iii. Proposed kickoff for the negotiation meeting could be Feb. 23, pending approval at the LCSWA Board meeting on Feb. 17.
  - b. Cal and Dave expressed a desire to have this negotiation become a template for other villages in the county as they ponder relinquishing their water system to the authority as well. Cal stated that he is aware that other villages in the county are pondering similar moves.
  - c. Cal asked Dave how important it would be if the Village, as a sign of our intent to move quickly on transferring the system to LCSWA, were willing to commit to the new Shelly-East project (#4 above). Dave responded very enthusiastically to that suggestion as a significant step forward toward working together effectively. Cal stated that the Village would commit to the new work at Shelly-East in the Spring.
7. Action items
  - a. Cal and Annette will discuss the various proposals for the Shelly-East intersection with the Village Board at our meeting Jan. 27 and report back to the Unity Task Force.
  - b. Annette will share a proposed process with Unity task Force members for approval by both boards.
8. Everyone had a round of thank-yous and good-byes for Michelle. She said that she is very excited about the direction that the village is taking, and that this bodes well for the future of the water works across the county. She is grateful for the work we have done together and looks forward to watching from a distance as things move forward.
9. Meeting adjourned

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*inspection cost not figured into total cost*

*\$37,600 →*
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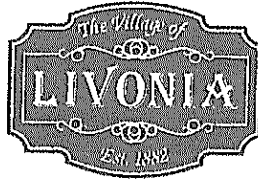
*Per Annette*  
*Covered under cost of #3*  
*No additional cost*

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MAYOR  
Calvin A. Lathan

CLERK-TREASURER  
Cynthia Pfeifer

DEPUTY CLERK  
Rhonda J. Roeser



BOARD OF TRUSTEES  
Daniel Coon  
Annette Meade  
Christopher J. Genthner  
William S. Kurtz

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(585) 346-3100

*"This institution is an equal opportunity provider"*

January 28, 2021

Thank you for being a valued member of our community.  
It is in the spirit of community that we send this letter.

You are receiving this letter because you have signage on your property related to the 2020 election. Our Village code stipulates that such signage should be removed no later than seven days after the election.

We have been reluctant to enforce this in the face of the passion surrounding the recent election. Now that more than two months have passed and a new administration is in place, we respectfully ask that you please remove all political signs on your lot.

Village residents interested in "lowering the temperature" in our country—and our community—have approached Board members about the ongoing display of signs. We would like all of our neighbors to feel comfortable and welcome as they move about our Village streets. Removal of all political signage will help us to ensure that this is the case.

Our best regards,

Cal Lathan  
Chris Genthner  
Bill Kurtz  
Dan Coon  
Annette Meade