

TOWN BOARD MEETING, TOWN OF LIVONIA

April 17, 2025

A meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial St Livonia NY 14487

PRESENT: Eric Gott, Supervisor
Joseph Breu, Councilmember
Peter Dougherty, Councilmember
Andy English, Councilmember-absent
Matt Gascon, Councilmember
Hayley Woodruff, Clerk
Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM.
Joe Breu led the pledge.

RESOLUTION 54-2025

PUBLIC HEARING-LOCAL LAW #2-2025-DEPUTY TOWN CLERK RESIDENCY

Supervisor Gott declared the public hearing open at 7:01PM for Proposed Local Law #2-2025 to set the residency requirement for the Deputy Town Clerk position.

The notice for Public Hearing was published in the Livingston County News on April 4th, 2025, with same being posted on March 26th, 2025 at the Town Hall and on the Town's web site.

Attorney Campbell read the hearing notice for the record.

With everyone who wished to be heard having been heard, the Public Hearing was closed at 7:48PM. Let the record reflect that nobody came to comment on the Public Hearing.

RESOLUTION 55-2025

ADOPT LOCAL LAW #2-2025-DEPUTY TOWN CLERK RESIDENCY

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED	Ayes -	4 (Gott, Gascon, Breu, Dougherty)
	Nays -	0

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Resolved to adopt Local Law #2-2025-Deputy Town Clerk Residency as a Type 2 action under SEQR.

PRIVILEGE OF THE FLOOR

A resident from south lima road came to express concerns about rising storm and the issues of too many cars in the parking lot. She advised that the BZ team advised her that Rising Storm has not gotten their site plan yet either. Attorney Campbell advised that RSB does have an attorney and will discuss with the building and zoning department to see if we can move this along quicker.

Another board member asked if it was possible to get some blinds in the meeting room as well. Supervisor Gott will look into some possibilities for that.

RESOLUTION 56-2025

APPROVE MEETING MINUTES 03/20/2025

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)

Nays – 0

Resolved to approve the Meeting Minutes from 03/20/2025.

RESOLUTION 57-2025

TOWN CLERK REPORT

On motion of Councilmember Gascon seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)

Nays – 0

Paid to Supervisor for the General Fund	\$3,554.73
Paid to County Treasurer for Dog Licenses	\$129.50
NYS Comptroller's Office (Bingo and Games of Chance Licenses)	\$0.00
Paid to NYS Ag & Markets for the Spay/Neuter Program	\$80.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	\$70.86
State Health Department (marriage licenses)	\$22.50
TOTAL DISBURSEMENTS	\$3,857.59

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Tax Collection is done. Everything balanced perfectly, closing out was seamless and the final payment receipt was received from the treasurer's office.

Electronics Collection will be at the Town Barns, 50 Commercial St. on April 26th from 7am-10am. 85 Tickets given out for that so far and 106 tickets have been given out for the Bulk Cleanup Day.

Clerk Woodruff received a quote and a walkthrough from R-Options for updated technology in the Meeting room. The illustration and quote are in your folders for review. These updates could be done as soon as our next meeting, but definitely by June's meeting.

Clerk Woodruff also provided the Board Member with the update Job Description for a Full Time Deputy Town Clerk. Clerk Woodruff and the new Deputy will be taking on a subset of clerical duties from the Building and Zoning department to improve the flow of business between the departments, for our residents.

Since the post about being able to subscribe to the website, we now have 228 subscribers. I am hopeful this tool will be utilized to make residents more aware of what is happening and when.

Resolved to approve Clerk Woodruff's Monthly Report.

RESOLUTION 58-2025

CHANGE STATUS OF DEPUTY TOWN CLERK POSITION FROM PART TIME TO FULL TIME AND SET RATE OF PAY

On motion of Councilmember Dougherty seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

Resolved to change the Deputy Town Clerk position from Part time to Full-Time

RESOLUTION 59-2025

SET RATE OF PAY FOR DEPUTY TOWN CLERK FULL TIME POSITION

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

Resolved to set the rate of pay for the Full-Time Deputy Town Clerk Position to \$22.00

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an hour.

RESOLUTION 60-2025

APPROVE QUOTE FROM R-OPTIONS FOR UPDATED TECHNOLOGY IN THE MEETING ROOM OF THE TOWN HALL

On motion of Councilmember Dougherty seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

Resolved to approve the quote from R-Options for updated technology, including screens, speakers, microphones and labor not to exceed the amount of \$17,813.89

RESOLUTION 61-2025

HIRE MILLENIUM STRATEGIES FOR GRANT WRITING SERVICES FOR RURAL AND TRIBAL ASSISTANCE PILOT PROGRAM

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

Resolved to hire Millennium Strategies to prepare the grant application for USDOT RTA pilot program grant not to exceed \$4,500

DISCUSSION

Discussion on fireworks and possible donation from the Town of Livonia. Supervisor Gott requested that the Town provide the Conesus Lake Association with address label for residents within viewing area of the Fireworks display, so that they can mail out donation request letters for the show. Clerk Woodruff agreed to get this done. The Conesus Fest will still pay for the postage for these mailings. Due to inflation pricing, Supervisor Gott also suggested increasing the Town's donation to \$4,000 and states this could be done without harm to the Town's budget.

RESOLUTION 62-2025

DONATION FOR THIRD OF JULY FIREWORKS DISPLAY AT VITALE PARK

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

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Resolved to donate \$4,000 to the fireworks display on the third of July.

RESOLUTION 63-2025

DONATION FOR AUTUMN IN THE VILLAGE

On motion of Councilmember Dougherty seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, Gascon, Breu, Dougherty)
Nays – 0

Resolved to donate \$5,000 to Autumn in the Village

DISCUSSION

Discuss Letter and FAQ sheet for upcoming Water District Election.- The Town Board has reviewed the FAQ sheet provided from Attorney Campbell and would like to mail the FAQ out to every resident in the district. In addition a full page ad in the Pennysaver and Livingston county news will be submitted.

RESOLUTION 64-2025

HIRE MARIAH STOCK AS TEMPORARY FULL TIME CLERK

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to hire Mariah Stock as a Temporary full-time Clerk effective 4/8/2025 at a rate of pay of \$20.00 an hour

RESOLUTION 65-2025

WAGE INCREASE FOR ASSESSOR CARLTON MAXWELL

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to set increase of wages to 57,500 annually effective 2nd pay period of June 2025

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RESOLUTION 66-2025

HIRE INSPECTORS FOR SPECIAL ELECTION ON CENTRAL LIVONIA WATER DISTRICT

On motion of Councilmember Breu seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to hire Sally Collins, Craig Nelson and Sara Schlinger as election inspectors for the special election on May 21, 2025 from 12pm-8pm at a rate of pay of \$180 per person per day.

RESOLUTION 67-2025

HIRE MARJORIE MORGAN AS LIBRARY CLERK

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to hire Marjorie Morgan as Library Clerk effective 4/15/2025 at a rate of pay of \$16.05 an hour.

RESOLUTION 68-2025

APPOINT MICHAEL WARD TO LIBRARY BOARD OF TRUSTEES FOR A FIVE-YEAR TERM

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to appoint Michael Ward to the Library Board of Trustees effective immediately and ending December 31, 2029

RESOLUTION 69-2025

AUDIT OF CLAIMS

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)

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Nays – 0

Resolved to pay claims 228-318 in the amount of \$57,390.15 from the Abstract dated April 3, 2025.

RESOLUTION 70-2025

AUDIT OF CLAIMS

On motion of Councilmember Gascon seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 4 (Gott, Dougherty, Gascon, Breu)
Nays – 0

Resolved to pay claims 319-359 in the amount of \$38,463.70 from the Abstract dated April 17, 2025.

With no further business, on the motion of Councilmember Gascon seconded by Councilmember Dougherty the meeting was adjourned at 7:50PM. Carried unanimously.

Respectfully Submitted,

Hayley Woodruff
Town Clerk