

**AGENDA**

**VILLAGE OF LIVONIA  
Regular Board Meeting  
Board of Trustees  
July 14, 2021**

- 1. Open Public Hearing**
- 2. Close the Public Hearing**
- 3. Approve Minutes – June 23, 2021**
- 4. Pay Bills** **Claims #25-45; \$53,911.11**
- 5. Reports**
  - 5.1 Year End Financial Report**
  - 5.2 DASNY**
  - 5.3 NYSERDA**
  - 5.4 COVID-19 Funds**
  - 5.5 Planning and Zoning**
- 6. Adjournment**

**Village of Livonia**

**Board of Trustees**

**July 14<sup>th</sup>, 2021**

Present: Mayor Cal Lathan, Cindy Pfeifer, Rhonda Roeser, Chris Hoffmann, Bill Kurtz, Dan Coon, Annette Meade and Chris Genthner.

Guests: Village Resident Jim Kemp, LCWSA C.E.O. Jason Molino, LCWSA Board Member Ted Saunders and Rick Henry (Clark Patterson Lee).

Mayor Lathan called the meeting to order at 7:00 pm.

M/2/C (B. Kurtz, D. Coon) to approve the minutes from the June 23<sup>rd</sup>, 2021 meeting. Passed 5 to 0. Mayor Lathan mentioned that he had received a thank you note from Sarah O'Neil for her award of the Marian Stewart Bowen Art Scholarship.

M/2/C (C. Genthner, D. Coon) to approve the payment of claims #25 to #45 in the amount of \$53,911.11. Passed 5 to 0. There were no comments.

Open the Public Hearing for the Lease Agreement between the Village of Livonia and the Livingston County Water and Sewer Authority.

Village Resident Jim Kemp questioned the \$40,000 annual payment that the Water Authority will make to the Village. This payment of \$40,000 will be used to pay serial bonds that were for previously completed infrastructure projects. Cindy Pfeifer stated that the bonds will be paid off in 2028. The Authority shall make a one-time payment to the Village in the amount of \$52,495.00 to reimburse the Village for costs associated with the Meadow Drive Water Project. Jason Molino added that within one year the water saddles will be replaced and certain improvements made at the intersection of Shelly Road and Big Tree Road. Water Fund Reserve money in the Village Budget will be transferred by resolution to the Village of Livonia General Fund.

The Water Authority will sell water to Village residents in accordance with current water rates through 2028. The only exception would include wholesale water increases from the City of Rochester.

Jim Kemp asked how the LCWSA would benefit from this Lease Agreement. Jason

Molino said that the Water Authority goals are to run efficiently and serve the residents in doing so. The infrastructures are aging. The Water Authority mission is to improve and update this System. C.E.O. Molino added that the improvements to Shelly Road will take place this year and The Authority will communicate with the Village regarding this improvement. Twenty six saddles will be replaced at Shelly Road & Meadow Drive. Annette Meade added that this agreement will benefit the Village financially.

M/2/C (C. Genthner, B. Kurtz) to close the Public Hearing for the Lease Agreement between the Village of Livonia and the Livingston County Water & Sewer Authority. Passed 5 to 0.

M/2/C (B. Kurtz, D. Coon) to accept the Lease Agreement between the Village of Livonia and the Livingston County Water Authority. Passed 5 to 0.

Mayor C. Lathan	aye
C. Genthner	aye
B. Kurtz	aye
D. Coon	aye
A. Meade	aye

Annette Meade extended thanks to Jim Kemp for attending this Public Heading and for the questions that he had presented.

#### Reports

Year End Financial Report – prepared by Cindy Pfeifer.

This summary is for the year ending on 5/31/2021. Please find this attached. It was noted that the Water Fund Balance was \$140,136.00

M/2/C (A. Meade, C. Genthner) to approve the Financial Summary Report for year ended on 5/31/2021. Passed 5 to 0. Mayor Lathan stated that the re-levy money is reflected in this summary.

#### DASNY

\$50,000 has been received. A requisition for \$4,000 will be sent out by the end of this week.

#### NYSERDA

Greensparks sent an invoice to the Village. Cindy Pfeifer will handle this.

### COVID-19 Funds

Cindy Pfeifer told the Board that \$149,000 will be forwarded to the Village later this summer. The remaining balance will be sent during the summer of 2022. Cindy discussed the various areas where this money can be directed, mainly infrastructure and technology. She needs to look into additional information on other specific uses for the money.

### Planning and Zoning

Annette Meade was able to get contact information for the out of town owner of the house at 83 Big Tree Road. A letter will be sent soon.

Also noted was a vacant home on High Street where the lawn needs mowing. Chris Hoffmann will look into this problem.

### Three New Businesses in the Village

Simply Positive

3 D Graphics

Bulldog Chiropractic

Mayor Lathan will have space in the Fall Newsletter for a write up describing these businesses.

### Mural

Louise Wadsworth showed interest in having another mural painted on the outside wall of the Laundromat facing the Field Parking Lot. A discussion will continue at the next meeting.

### Electric Car Charging Station

Jim Kemp inquired about the electric car charging station in the Prettejohn Parking Lot. A grant paid for this service. Operating fees are nominal.

Wednesday, August 11<sup>th</sup>, 2021 will be the next Village Board Meeting.

M/2/C (C. Genthner, A. Meade) to adjourn the Village Board Meeting at 8:00 pm.  
Passed 5 to 0.

Respectfully Submitted,

Jo Ann Weber

7/14/2021

Abstract of Audited Vouchers

07/13/2021 12:55

Rhonda Page: 1

Village of Livonia

July 13, 2021

claim	claimant	account	amount
25	ALANDSCAPE & DESIGN	8510.400-A	325.00
	vendor total:		325.00
25	claim number total:		325.00
26	BRIGGS TIRE SERVICE	5110.420-A	20.00
	vendor total:		20.00
26	claim number total:		20.00
27	CARDMEMBER SERVICES	5132.400-A	197.59
		7110.400-A	39.90
		8560.400-A	1,591.87
	vendor total:		1,829.36
27	claim number total:		1,829.36
28	DIG SAFELY NEW YORK INC	5132.400-A	4.00
	vendor total:		4.00
28	claim number total:		4.00
29	FRONTIER	1620.400-A	126.35
		5132.400-A	62.50
	vendor total:		188.85
29	claim number total:		188.85
30	GENERAL CODE	1680.400-A	1,195.00
	vendor total:		1,195.00
30	claim number total:		1,195.00
31	HONEOYE FALLS NAPA	5110.420-A	58.59
	vendor total:		58.59
31	claim number total:		58.59
32	NATIONAL GRID	1620.400-A	20.24
		5182.400-A	1,239.11
		7110.400-A	149.98
		7110.420-A	41.94
	vendor total:		1,451.27
32	claim number total:		1,451.27
33	LAW OFFICE PETER SKIVINGTON P	1420.400-A	1,875.00
	vendor total:		1,875.00
33	claim number total:		1,875.00
34	RHONDA ROESER	1670.400-A	35.50

## Village of Livonia

July 13, 2021

claim	claimant	account	amount
	vendor total:	1670.410-A	3.01 38.51
34	claim number total:		38.51
35	SIGN BLAZER	5132.400-A	110.00
	vendor total:		110.00
35	claim number total:		110.00
36	SMITH LUMBER CO INC	5110.410-A	122.15
	vendor total:		122.15
36	claim number total:		122.15
37	TOWN OF LIVONIA HIGHWAY FUND	5110.430-A	1,762.26
	vendor total:		1,762.26
37	claim number total:		1,762.26
38	US POSTAL SERVICE	1670.400-A	335.90
	vendor total:		335.90
38	claim number total:		335.90
39	STAPLES CREDIT PLAN	1670.400-A	123.70
	vendor total:		123.70
39	claim number total:		123.70
40	SUIT-KOTE CORPORATION	5110.450-A	5,296.35
	vendor total:		5,296.35
40	claim number total:		5,296.35
41	TIAA COMMERCIAL FINANCE INC	1670.400-A	129.00
	vendor total:		129.00
41	claim number total:		129.00
42	VERIZON WIRELESS	1210.400-A	31.28
	vendor total:		31.28
42	claim number total:		31.28
43	SHANKS ENTERPRISES INC	8160.400-A	6,291.67
	vendor total:		6,291.67
43	claim number total:		6,291.67
44	SUIT-KOTE CORPORATION	5110.450-A	32,689.98
	vendor total:		32,689.98

A b s t r a c t o f A u d i t e d V o u c h e r s

V i l l a g e o f L i v o n i a

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July 13, 2021

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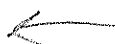
claim	claimant	account	amount
44 claim number total:			32,689.98
45 WEST'S SHURFINE FOOD MART		5132.400-A	33.24
vendor total:			33.24
45 claim number total:			33.24
abstract total:			53,911.11

## Financial Summary for year ended 5/31/2021

### General Fund:

	Budget	Actual
Revenues	\$894,296	\$894,322
Appropriated Reserves	\$ 65,983	\$ 35,290
Expenditures	\$960,279	\$929,612

The intention was to use the Capital Reserve to purchase a portion of the new dump truck using \$65,983 of Appropriated Reserves. The shortfall ended up being only \$35,290 so at the end of the year the Reserves and Fund Balance were as follows:

	Year Ended 5/20	Year Ended 5/21
Capital Reserve	\$19,118	\$49,810 
App Cap Reserve	\$65,982	
App Fund Balance	0	\$12,470
Fund Balance	\$293,196	\$280,726

### Water Fund

Beginning Fund Balance	\$140,136
Revenues	\$244,423
Expenditures:	
Water Service	\$171,434
Trf to Gen Fund	<u>\$80,000</u>
Total Expenditures	\$251,434
Ending Fund Balance	<u>\$134,998</u>