

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

An organizational meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at the Livonia Town Hall, 35 Commercial Street, Livonia on January 20, 2022.

PRESENT: Eric Gott, Supervisor
Joseph Breu, Councilmember
Peter Dougherty, Councilmember -
Andy English, Councilmember
Matt Gascon, Councilmember
Hayley Anderson, Clerk
Jim Campbell, Attorney, Town of Livonia-Present By Phone

OTHERS PRESENT: Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Ben Woodruff the pledge.

Supervisor Gott congratulated all elected officials. Supervisor Gott announced this will be his last term, and he will continue to work hard throughout.

Ben Woodruff from the Fire Department reported and thanked Adam Backus for his help at the fire last Sunday morning, and the highway department.

Councilman Breu asked if the security system at fire hall is still a work in progress? Ben Woodruff replied that they're waiting on parts for the alarm system but it is moving forward slowly but surely.

PRIVILEGE OF THE FLOOR

A resident read a letter from the Livonia Democratic Committee on the topic of Livingston County not enforcing the mask mandate.

A resident thanked the board for the surveys on water, and supervisor Gott expressed about 200 surveys received back and about 73% positivity rate so far.

RESOLUTION 01-2022
**AUTHORIZE SUPERVISOR GOTT TO SIGN T9 TRAFFIC FORM FOR AN
ADDITIONAL TRAFFIC STUDY ON WILKINS TRACT**

On motion of Councilmember Breu seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays - 0

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

Resolved to authorize Supervisor Gott to sign the T9 traffic form in response to the speed reduction on Wilkins Tract.

RESOLUTION 02-2022

APPROVE MEETING MINUTES FROM 12/09/2021

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to approve the meeting minutes from 12/09/2021.

RESOLUTION 03-2022

ADOPT AMENDED SALARY SCHEDULE FOR 2022

TOWN OF LIVONIA
2022

SCHEDULE OF SALARIES AND HOURLY RATES
(Article 8 of Town Law)

<u>POSITION</u>	<u>2022</u>
ELECTED OFFICIALS	
Councilman	7,876
Supervisor	39,084
Highway Superintendent	66,796
Justice	15,403
Town Clerk	41,310
GENERAL STAFF	
Clerk to Justice	16.68/hr.
Deputy Town Clerk	17.60/hr.
Assessor (part-time)	40,692
Clerk to Assessor	16.68/hr.
Secretary to Supervisor	48,695
Cleaner (buildings)	15.00/hr.

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
 January 20, 2022

HIGHWAY DEPARTMENT

M.E.O. (contract)	
Jerry, Jim, Dan B., Dan F.	26.72/hr.
Mark	21.57/hr. to 22.57/hr. on 4/19
Deputy Highway Supt. (currently vacant)	27.72/hr.

LIBRARY

Library Manager	59,517
Library Assistant	37,875
Library Clerk (Pam)	25,232
Clerk part-time (Melanie)	13.90/hr.
Clerk part-time (Eileen)	14.34/hr.
Clerk part-time (Betty)	13.90/hr.
Page (Jeanne)	13.90/hr.
Page (Linda)	14.66/hr.
Page (Sara, per diem)	14.34/hr.
Page (Kristy, per diem)	14.20/hr.

-1 -

BUILDING & ZONING

Code Enforcement Officer	72,502
Clerk part-time (Alison)	17.60/hr.
Zoning Compliance Assistant	48,695

PARKS & RECREATION

Recreation Director	22,110
Recreation Leader(s)	TBD
Recreation Aides (returning)	\$13.20 + .25/yr
Recreation Aides (new)	\$13.20
Baseball Commissioners	450
Groundskeeper (Moe)	18.91/hr.
Laborer (John)	16.81/hr.
Laborer (Pasquale)	15.30 hr.
Cleaners (Collin, Cara)	15.30/hr.
Historian	4,735
Shelter Reservations (Moe)	750/year stipend

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

JOINT ZONING BOARD OF APPEALS

ZBA Member	596/annum.
ZBA Chairperson	1,790/annum.

JOINT PLANNING BOARD

Board Member	596/annum.
Board Chairperson	2,384/annum

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED	Ayes -	5 (Gott, Breu, Dougherty, English, Gascon)
	Nays –	0

Resolved to approve the amended salary schedule for 2022.

RESOLUTION 04-2022

APPROVE APPOINTMENTS OF 2022

On motion of Councilmember Gascon seconded by Councilmember Breu the following resolution was

ADOPTED	Ayes -	5 (Gott, Breu, Dougherty, English, Gascon)
	Nays –	0

2022 TOWN BOARD APPOINTMENTS

DEPUTY SUPERVISOR	PETE DOUGHERTY
TOWN HISTORIAN	BETTY MILES
REGISTRAR	HAYLEY ANDERSON
DEPUTY REGISTRAR	ELYSSA FARNHAM
DEPUTY TOWN CLERK	ELYSSA FARNHAM
RECORDS MANAGEMENT OFFICER	HAYLEY ANDERSON
MILEAGE RATE	.58.5 cents /MILE
TOWN ENGINEER	CLARK PATTERSON LEE
MEETING DATES	3 rd THURSDAY, 7PM
TOWN ATTORNEY	JAMES CAMPBELL
PLANNING BOARD APPOINTMENT	ROBYN HAAK
ZONING BOARD APPOINTMENT	BILL WEBER
CHAIRMAN OF JOINT ZONING BOARD	MIKE SHARMAN
CHAIRMAN OF JOINT PLANNING BOARD	RICK BENNETT

ORGANIZATIONAL MEETING, TOWN OF LIVONIA

January 20, 2022

OFFICIAL BANK	FIVE STAR BANK/COMMUNITY BANK
PLANNING BOARD SECRETARY	ALISON HOUK
OFFICIAL NEWSPAPER	LIVINGSTON COUNTY NEWS
COUNTY TRAFFIC SAFETY BOARD	PAUL DWYER
“ “ALTERNATE	ERIC GOTT
OFFICIAL RADIO STATION	1040 WYSL

SUPERVISOR’S APPOINTMENTS

SECRETARY TO SUPERVISOR COLLEEN HAY

TOWN BOARD COMMITTEE APPOINTMENTS

HIGHWAY	ERIC GOTT
RECREATION/YOUTH/ BASEBALL	PETE DOUGHERTY
VITALE PARK	ANDREW ENGLISH
HEMLOCK PARK LIASON	MATT GASCON
LIBRARY	PETE DOUGHERTY
EMERGENCY SERVICES LIASON	JOE BREU
JOINT WATER WORKS	ERIC GOTT
CLA LIASON	ERIC GOTT
TRAIL LIASONS	MATT GASCON

Resolved to approve the above appointments for 2022.

2021 ANNUAL TOWN CLERK’S REPORT

Paid to Supervisor for the General Fund	\$47,513.22
Paid to County Treasurer for Dog Licenses	\$3,013.50
NYS Comptroller’s Office (Bingo and Games of Chance Licenses)	\$525.00
Paid to NYS Ag & Markets for the Spay/Neuter Program	\$1,229.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	\$27,216.23
State Health Department (marriage licenses)	\$877.50
TOTAL DISBURSEMENTS	\$80,374.45

RESOLUTION 05-2022

APPROVE TOWN CLERK ANNUAL REPORT

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Breu, Dougherty)

Nays – 0

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

Resolved to approve the 2021 Annual Town Clerk Report.

RESOLUTION 06-2022

TOWN CLERK REPORT

Paid to Supervisor for the General Fund	\$3700.56
Paid to County Treasurer for Dog Licenses	105.00
NYS Comptroller’s Office (Bingo and Games of Chance Licenses)	442.50
Paid to NYS Ag & Markets for the Spay/Neuter Program	65.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	538.32
State Health Department (marriage licenses)	45.00
TOTAL DISBURSEMENTS	\$4,896.38

Tax Collection is going well. Clerk and Deputy Clerk have manually re-mailed, emailed, and printed in person for residents to deliver tax bills promptly. Covid Tests were dropped off with no notice from the county, and no guidance even upon Clerk Anderson’s request. Any future tests that are given will be handed out using the below factors:

- Must show ID to prove residence in Livonia.
- Must NOT be showing symptoms to enter the Town Hall. If symptomatic residents are advised to call the Livingston County Department of Health.
- ONE test per member of the household.
- N95 masks available while supplies last.

Clerk Anderson will update the Town Website when tests are available.

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to approve Clerk Anderson’s report.

RESOLUTION 07-2022

FILL TERM ON PLANNING BOARD

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

Nays – 0

Resolved to approve the appointment of Kelly Strauss to fulfill the unexpired term of Larry Willoughby from 1/2020-12/2026.

RESOLUTION 08-2022

APPROVE TREE REMOVAL AT VITALE PARK

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0-

Resolved to approve removal of trees at Vitale park by Prestons Tree and Landscape for \$3200.00

RESOLUTION 09-2022

AWARD SHORELINE RESTORATION PROJECT CONTRACT TO CITY HILL EXCAVATING, INC.

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0-

Resolved to accept the base bid in the amount of \$72,500 as received from City Hill Excavating, Inc. and awarding the Contract to them.

RESOLUTION 10-2022

MOWING CONTRACT FOR 2022

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to hire Extreme Lawn Care and Landscaping for Mowing at the Cemeteries and Hemlock Park for the 2022 year in the amount of \$6,900.00

RESOLUTION 11-2022

PUBLIC HEARING FOR LL#1-2022-SOLAR

On motion of Councilmember English seconded by Councilmember Gascon the

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to set a public hearing for the proposed Solar Law on 02/17/2022 at 7PM at the Livonia Town Hall, 35 Commercial Street Livonia NY 14487.

RESOLUTION 12-2022

LIBRARY BOARD RE-APPOINTMENT OF SALLY COLLINS

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to approve the re-appointment of Sally Collins as trustee for a 5-year term from 1/1/2022-12/31/2026

RESOLUTION 13-2022

LIBRARY BOARD REAPPOINTMENT OF LIZ SMITH-ROSSITER

On motion of Councilmember Dougherty seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to approve the re-appointment of Liz Smith-Rossiter as trustee for a 5-year term from 1/1/2022-12/31/2026

RESOLUTION 14-2022

LIBRARY BOARD REAPPOINTMENT OF PAT GENTHNER

On motion of Councilmember Dougherty seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to approve the re-appointment of Pat Genthner as trustee for a 5-year term from 1/1/2022-12/31/2026

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

RESOLUTION 15-2022

CREATE PART TIME TECHNOLOGY COORDINATOR POSITION

On motion of Councilmember Dougherty seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to create the position of Technology Coordinator and post the position for applicants.

Registration for recreation Baseball/ Softball

Ends March 21st, it is posted on the website and advertised. The season will run from April 18-June 5th, 2022. There is a strong need for coaches and volunteers.

RESOLUTION 16-2022

PURCHASE SANDER FOR HIGHWAY DEPARTMENT

Highway Superintendent PJ Dwyer presented three quotes to the Board, with a detailed explanation of why he chose Tenco to purchase the sander from. He explained this purchase was fiscally responsible, and that this would allow for increased safety as well.

On motion of Councilmember Breu seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to approve the purchase of a Sander for the Highway Department in the amount of \$34,682 from Tenco.

RESOLUTION 17-2022

AUDIT OF CLAIMS

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to pay claims # 990-1043 in the amount of \$41,974.12 from the Abstract dated December 16, 2021.

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

RESOLUTION 18-2022

AUDIT OF CLAIMS

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to pay claims 1-6 in the amount of \$19,117.65 dated January 1, 2022.

RESOLUTION 19-2022

AUDIT OF CLAIMS

On motion of Councilmember Dougherty seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to pay claims 7-44 in the amount of \$37,544.20 dated January 6, 2022.

RESOLUTION 20-2022

AUDIT OF CLAIMS

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to pay claims 45-94 in the amount of \$769,834.71 dated January 20, 2022.

RESOLUTION 21-2022

ENTERED EXECUTIVE SESSION TO DISCUSS DISTRIBUTION OF FUNDS

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
Nays – 0

Resolved to enter executive session at 7:40pm

RESOLUTION 22-2022

RETURN TO OPEN SESSION

On motion of Councilmember Dougherty seconded by Councilmember English the

ORGANIZATIONAL MEETING, TOWN OF LIVONIA
January 20, 2022

following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to enter open session at 8:09PM

RESOLUTION 23-2022

USE OF RECOVERY FUNDS

The Town Board unanimously agreed that the funds given to the Town of Livonia to aid in recovery from the pandemic, should be used to serve all residents. The Town Highway Department and Livonia EMS were where the Town Board chose to allocate the funds.

On motion of Councilmember Breu seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Breu, Dougherty, English, Gascon)
 Nays – 0

Resolved to split funds 50/50 to the highway, and EMS, and authorize Bookkeeper Hay to accept guidance from The Bonadio Law Firm.

With no further business, on a motion of Councilmember Dougherty seconded by Councilmember English the meeting was adjourned at 8:18PM. Carried unanimously.

Respectfully Submitted,

Hayley Anderson
Town Clerk