

**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at the Livonia Town Hall, 35 Commercial Street, Livonia on October 17, 2019.

**PRESENT:** Eric Gott, Supervisor  
Andy English, Councilmember  
Matt Gascon, Councilmember  
Frank Seelos, Councilmember  
Colleen West Hay, Clerk  
Jim Campbell, Attorney, Town of Livonia

**ABSENT:** Peter Dougherty, Councilmember

**OTHERS PRESENT:** Several residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Eagle Scout Jacob Marsh led the pledge.

**PUBLIC HEARINGS – 2020 PROPOSED BUDGET / WATER & SEWER UNIT CHARGES**

Supervisor Gott declared the public hearings open at 7:02 PM for the 2020 Proposed Budget, and the Water & Sewer Unit Charges.

Notices for both Public Hearings were duly published in the Livingston County News on October 10, with same being posted on the same date at the Town Hall and on the Town's web site. In addition, notices regarding the Public Hearing for the Hemlock Sewer and Cadyville Road Water unit charges were mailed to owners of property in said districts. Clerk Hay read the hearing notices for the record.

**Comments:**

Supervisor Gott announced that the Proposed Budget fully funds the Town's obligations to employees, and includes wage increases for employees, improvements to Vitale Park, the purchase of a pickup truck and excavator for the Highway Department, and the day-to-day operations of the Town. The Board is proposing a tax increase of 1 cent per thousand of assessed value. Copies of the proposed budget were provided for the public. He asked if there were any questions or comments for either one of the Public Hearings.

A resident stated that she had a concern about Code Enforcement Officer Adam Backus's salary. She said she attended the Budget Workshop last Thursday, and she thinks the board has done Mr. Backus a huge disservice. She shared that he has held down the department without much help, and laws and regulations have changed immensely over

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the years. He starts his day at 5:30 am and is sometimes here on the weekends. She said that his approved rate is a disgrace, and the board is not thinking about his workload. She said that while he has hired an assistant, she will only be taking care of a small amount of the workload. His job is not just going out and looking at things and writing notes. There is so much more. She said that the Board needs to walk the walk with Mr. Backus and see what his job entails. She stated that if we lose him, the Town will be a mess. She asked the Board to take another look and put his salary where it needs to be.

Councilmember Gascon answered that the resident is correct in his opinion. He said he has looked at things since the last meeting, and he thinks Mr. Backus is worth more. He is here for special meetings, frequently works nights and weekends and is on call all the time. In addition, he shovels and salts the sidewalks in the winter. Councilmember Gascon agrees that Mr. Backus is not at the rate he should be. He added that he does not know if we can get him where he needs to be in one year. Councilmember Gascon expressed that he hopes Mr. Backus can get some family time. He added that Mr. Backus should be paid what he is worth. He stated that he would like to see us pay him \$67,000 plus 3%.

Supervisor Gott said he does not think anyone disagrees with that. He shared that giving Mr. Backus a raise will not affect the budget. He asked to address Mr. Backus's pay rate after the budget Public Hearing is over. He shared that Councilmember Dougherty has made it clear that he does not support that kind of a raise for Mr. Backus, but it was clear at the budget workshop that this group supports Mr. Backus a lot. Supervisor Gott stated that he got mixed up on the amount they were going to pay Mr. Backus and said it was his mistake. He added that Mr. Backus is a good man to have, and he does a good job for the town.

Councilmember English confirmed that there was some confusion about Mr. Backus's salary. He knows how hard it is to find the right person for the code enforcement office. Councilmember English feels Mr. Backus is underpaid. He has known Mr. Backus a long time and thinks he does an excellent job.

Councilmember Seelos said he agreed with all of the previous comments. He worked closely with Mr. Backus when he was building his house.

**EAGLE SCOUT PROJECT DISCUSSION WITH JACOB MARSH**

Supervisor Gott introduced and welcomed Jacob Marsh to the meeting. Supervisor Gott asked Jacob to give an overview of his Eagle Scout project. Jacob thanked the Town Board. He reported that he stained the 2 pavilions at Vitale Park, along with the benches, picnic tables, and kiosks. He also installed an ice fishing platform. He spent 94 hours on the project with the help of his family and troop. He originally wanted to do the pavilion

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at Hemlock Lake Park but discovered that it had lead paint. The Board thanked Jacob for the work he did at Vitale Park.

**PRIVILEGE OF THE FLOOR**

Eagle Scout Project – Chair at Vitale Park

Supervisor Gott reported that he met with another Eagle Scout candidate last week who is interested in building a large wooden chair for Vitale Park, similar to the one at Letchworth. His name is James Frisbee. The positioning of the chair is to be determined. This is something we do not have in Livonia, and it could be a popular tourist attraction.

Historical Marker at Strassenburgh’s House

Supervisor Gott reminded everyone that Alex Strassenburgh is interested in placing an historical marker at his home on Stone Hill Road. The cost is \$1,200 (not including installation). He proposed asking Mr. Strassenburgh to split the cost (\$600 each) with the Town. Supervisor Gott asked attorney Campbell how we make sure that the marker stays there and cannot be removed by a new homeowner in the future. Attorney Campbell remarked that we could probably obtain an easement to allow the marker to be permanently placed, but he will need some information from Mr. Strassenburgh, including a survey map. He advised that the placement will need to be properly described in order to be enforceable. Attorney Campbell asked Historian Betty Miles to have Mr. Strassenburgh call him.

RESOLUTION 137-2019

**HISTORICAL MARKER**

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was

ADOPTED	Ayes -	4 (Gott, English, Gascon, Seelos)
	Nays –	0

Resolved to split the cost of an Historical Marker with Alex Strassenburgh (\$600 each), and further

Resolved to authorize Attorney Campbell to prepare an easement for placement of the marker, and further

Resolved for the Town to install the marker.

**VITALE PARK UPDATES**

Councilmember English reported that we need to declare two of the sheds at Vitale Park as surplus. He also asked if Highway Superintendent Dave Coty was planning on moving the sheds. Supervisor Gott answered that Mr. Coty said he was. The surplus sheds can be advertised and we can solicit sealed bids for them. Councilmember English added that Park Manager Mo Watson wants to get that done soon so he can prepare the site for the

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new shed. He also shared that Mr. Watson has been interviewing, and he found someone he thinks would be his helper. Supervisor Gott shared that the issue we have had is that it is a 7-day a week commitment. It might only be a few hours a day, but it is 7 days a week.

RESOLUTION 138-2019

**DECLARE TWO SHEDS SURPLUS**

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)  
Nays – 0

Resolved to declare two sheds at Vitale Park as surplus, and further  
Resolved to solicit sealed bids via advertisement for the sheds.

**GAZEBO AT HEMLOCK LAKE PARK**

Councilmember Gascon announced that the gazebo will be delivered Wednesday to Hemlock Lake Park. Highway Superintendent Dave Coty delivered stone, and Mr. Gilbert will level it. In the spring, we will add some plantings around it. It will be placed near the pine trees in the area to the right of the current pavilion.

**AMBULANCE DISTRICT BUDGET**

Councilmember Seelos stated that the Ambulance Commissioners asked him to go over their budget with the Town Board. He distributed copies of their budget, along with a handout that explained the adjustment line item descriptors (see document attached after the budget at the end of the meeting minutes). Councilmember Seelos stated that Conesus and Livonia residents are not required to pay the co-pays. Clerk Hay asked how do people know that? Councilmember Seelos said most people know that, and it has been spread by word of mouth.

Supervisor Gott stated that the residents in Conesus should be paying. Attorney Campbell agreed, adding that they are out-of-district users. Town of Livonia residents are the only ones who are not required to pay co-pays. The only exception is when a resident receives reimbursement directly from their insurance provider. That money is supposed to be turned over to the Ambulance. If that does not happen, then the Ambulance will attempt to obtain that payment from the resident.

Supervisor Gott thanked Councilmember Seelos and said that this is great information to have. He stated that he wished we had it before the budget workshop last week. The Ambulance Commissioners came to the workshop requesting another \$10,000 from the Town. Supervisor Gott stated that the Town Board told them how to save an immediate

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\$10-12,000 and they refused to come to the table. He added that this is the first time we have seen this report before the end of the year. Councilmember Seelos remarked that the Ambulance District Chair did take credit for not being prepared.

**INTERMUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY WATER & SEWER AUTHORITY (LCWSA)**

Attorney Campbell reminded the Board about the Intermunicipal Agreement with LCWSA he introduced at the last meeting. He again went over the details

- LCWSA needs to increase their ability to enforce regulations per the DEC
- Currently, the LCWSA has a long-term lease agreement to operate Livonia sewer
- The agreement will allow the Town and LCWSA to partner regarding enforcement.
- LCWSA is responsible for operations, and they will assume all costs of enforcement
- At the last meeting, the Town Board requested to change the term of the agreement from 30 years to 10 years.

Attorney Campbell presented the amended agreement with the change of terms. He added that the Local Law is not finished yet, but the Board can still take action on the agreement tonight, if it is their pleasure to do so.

RESOLUTION            139-2019

**AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH LIVINGSTON COUNTY WATER & SEWER AUTHORITY**

On motion of Councilmember English seconded by Councilmember Seelos the following resolution was

ADOPTED    Ayes -            4 (Gott, English, Gascon, Seelos)  
                  Nays –            0

Resolved to authorize the Supervisor to sign the following agreement:

This Agreement is made by and between the **Livingston County Water and Sewer Authority**, a public benefit corporation in the State of New York with offices located at 1997 D'Angelo Drive, Lakeville, New York 14480 (hereafter "Authority") and the **Town of Livonia**, a municipal corporation in the State of New York with offices at 35 Commercial Street, Livonia, New York 14487 (hereafter "Town") and which are herein collectively referred to as the "Parties."

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**WHEREAS**, the Parties have the legal authority to enter into this Agreement pursuant to §1199-dddd of the Public Authorities Law and General Municipal Law, Article 5-G; and

**WHEREAS**, the Authority owns and/or leases, operates and maintains various infrastructure within the jurisdictional boundaries of the Town (hereafter “POTW” which is the acronym for “Publicly Owned Treatment Works”) that is used for the collection, conveyance and/or treatment of various types of wastewater for the benefit of the health, safety and welfare of the residents of the Town; and

**WHEREAS**, the Town does not independently have the infrastructure, employees, knowledge or resources to properly collect, convey and treat the various types of wastewater that are generated from residences and businesses within the Town; and

**WHEREAS**, the Authority is required, as part of the permitting process necessary to conduct its operations, to have in place rules and regulations of usage in a format that is acceptable to the New York State Department of Environmental Conservation (hereafter “NYSDEC”) and the United States Environmental Protection Agency (hereafter “EPA”), that govern the contribution of the various types of wastewater by residents and business contributors located within the Town and served by the Authority; and

**WHEREAS**, the Authority has adopted, with the consent and approval of the NYSDEC what are known as the Livingston County Water and Sewer Authority Sewer Use Rules and Regulations (hereafter “Regulations”), which such Regulations are attached hereto; and

**WHEREAS**, the NYSDEC and EPA require, as part of the operating permits granted to the Authority, that the Authority be able to enforce its Regulations with the same force and effect as if they were laws; and

**WHEREAS**, the Authority, being a public benefit corporation and not a municipality, does not have the legal power to adopt local laws and enforce the same; and

**WHEREAS**, the Authority desires to enter into this Agreement with the Town to create a formal relationship with the Town so that the Parties can work jointly to enforce the provisions of the Regulations relating to discharge and contribution into the POTW by users within the Town; and

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**WHEREAS**, the Town has the legislative authority to adopt local laws under its Municipal Home Rule and Policing Powers; and

**WHEREAS**, the Town has the legal authority to enforce its local laws and other regulations that it has adopted (including but not limited to the mandatory NYS Uniform Fire Prevention and Building Code, which includes the International Plumbing Code and International Property Maintenance Code) through the Town’s Code Enforcement Department; and

**WHEREAS**, if the Town adopts the Regulations by local law, as its “Sewer Use Law,” the Town and Authority can jointly enforce the same by prosecuting violations of the Regulations through the Town’s Code Enforcement Office as violations of a local law of the Town; and

**WHEREAS**, the Authority and the Town will jointly benefit from proper and thorough enforcement of the Regulations; and

**WHEREAS**, the Authority may, pursuant to Public Authorities Law §1199-ddd sub. 14 and with the consent of the Town, use officers and employees of the Town and pay or reimburse the Town for the compensation and/or costs for the services of such officer or employee; and

**WHEREAS**, the Authority desires assistance from the Town to ensure the proper and thorough enforcement of the Regulations as they relate to users of the POTW within the Town and the Authority finds that the users of the POTW will benefit from such proper and thorough enforcement; and

**WHEREAS**, the Town desires to assist the Authority in the proper and thorough enforcement of the Regulations as they relate to users of the POTW within the Town by adopting the Regulations as its Sewer Use Law and the Town finds that the citizens of the Town will benefit from such proper and thorough enforcement; and

**WHEREAS**, the Parties wish to formally memorialize the terms under which the Authority and Town will work cooperatively to carry out proper and thorough enforcement of the Regulations.

**NOW THEREFORE IN CONSIDERATION OF ONE DOLLAR (\$1.00) AND OTHER GOOD AND VALUABLE CONSIDERATION THE RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED, IT IS AGREED AS FOLLOWS:**

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1. Adoption of Regulations by Local Law: The Town agrees that it shall promptly undertake the process of adopting by local law, the Regulations as provided by the Authority. The Authority shall, at its expense and through its legal counsel, prepare a proposed local law for the Town to use for such purposes, which such local law shall be subject to review and approval by the Town's legal counsel. It is anticipated that the Regulations will require periodic review and updating to comply with the then current NYSDEC and EPA standards. The Town agrees to ratify such changes as may be necessary from time to time.
2. Public Hearing for Local Law: The Authority will attend any public hearings regarding the adoption of such local law to assist in answering any questions the Town or its residents might have.
3. Future Enforcement of the Regulations: Once it has adopted a local law to establish the Regulations as its Sewer Use Law, the Town shall periodically and on an as-needed basis, assist the Authority in the enforcement of the provisions therein.
4. Use of Town Code Enforcement Officer: In such circumstances when the Authority desires assistance from the Town for enforcement, the Town Code Enforcement Officer will work with the Authority to enforce provisions of the Regulations/Sewer Use Law through issuance of appearance tickets and prosecution of violations in local justice court.
5. Legal Counsel: The attorney for the Authority (or another attorney selected by the Authority) shall be primarily responsible for prosecuting any such violation and the Authority shall bear the cost of the same. At the request of the Town, the Authority Attorney will keep the Town's Attorney apprised of all enforcement actions.
6. Compensation for Services: All actual costs associated with assistance provided from the Town through its Code Department and Code Enforcement Officer shall be reimbursed by the Authority to the Town within 45 days following submission of a detailed written invoice to the Authority for the same.
7. Indemnification and Hold Harmless: The Authority shall indemnify and hold the Town harmless from any all costs, expenses, damages, claims or awards



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resulting from any lawsuit or other claim associated with the enforcement of the Regulations, including but not limited to reasonable attorney fees.

8. Independent Contractor: All parties agree that the relationship created by this Agreement is that of an independent contractor and not of employer and employee or principal-agent. No special or temporary employment is created by this Agreement by the Authority requesting assistance from the Town.

9. Insurance: Each municipality shall maintain at all times during the term of this Agreement statutory Workers' Compensation insurance for its employees and public liability insurance with coverage, and in amounts reasonably acceptable to the other party to this Agreement, naming the other as an additional insured, and providing for thirty (30) days written notice to the other party of cancellation, termination or material modification. Each party shall provide evidence of this insurance upon request by the other party to this Agreement from time to time and shall provide a certificate of insurance upon the execution of this Agreement.

10. Term of Agreement: This Agreement shall become effective upon full execution by all Parties and shall stay in effect for a period of ten (10) years unless terminated in accordance with Paragraph 11, or for so long as the Authority continues to operate the POTW within the Town, whichever is less.

11. Termination: This Agreement may be terminated by either party for default of any of the provisions of this Agreement upon the terminating party providing written notice of default and termination at least ninety (90) days' in advance of the effective date of the termination. Such notice shall be sent by certified mail to the other party and shall state with specificity the default that has prompted the termination.

12. Severability: Should any provision of this Agreement be deemed by a Court to be unenforceable as a matter of law, the remaining portions shall continue in full force and effect

13. Jurisdiction: This Agreement shall be interpreted and governed by the laws of the State of New York.

A resident asked what year the Ambulance and Fire Department separated and why. Attorney Campbell answered that they separated in 2006. The reason was that the Fire Department could not charge for service. In order to allow the Ambulance to collect

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insurance money through third-party billing, they had to be separate from the Fire Department. The goal and the intent was for the Ambulance District to be fully self-sufficient through billables to cover their expenses at no additional cost to the taxpayer. The resident stated that that must have been when the Fire Department started billing the Ambulance for space at the fire house. Supervisor Gott said yes, that is when the lease was put into effect.

**CLOSE PUBLIC HEARINGS**

Supervisor Gott asked if there were any further comments on either one of the public hearings. Hearing none, he declared both public hearings closed at 7:40 PM.

RESOLUTION 140-2018

**ADOPT 2020 BUDGET**

Supervisor Gott responded to Councilmember English’s question about Code Enforcement Officer Adam Backus’s salary. He explained that there is enough money in the personal services line for Building & Zoning because of the amount budgeted for the clerk, Alison Houk. She never works all the hours that are budgeted, so there will be enough in that line to cover an additional raise for Mr. Backus.

On motion of Councilmember English seconded by Councilmember Gascon the following resolution was

ADOPTED	Ayes -	4 (Gott, English, Gascon, Seelos)
	Nays –	0

Resolved to adopt the 2020 Budget as presented. (See end of minutes.)

**BUDGET HIGHLIGHTS**

Supervisor Gott shared that the 2020 Budget allows for a \$5,000 donation to Autumn in the Village and a donation for the 4<sup>th</sup> of July in the celebrations account. It will also cover additional security, lighting and bathrooms for Vitale Park on the 3rd of July. He said that Autumn in the Village is a community festival, and he is glad we are able to support it. She shared that Councilmember Dougherty is adamantly against supporting Autumn in the Village at that level.

**DISCUSSION REGARDING SALARY FOR CODE ENFORCEMENT OFFICER ADAM BACKUS**

Supervisor Gott mentioned that after the last board meeting there was a misunderstanding regarding Code Enforcement Officer Adam Backus’s wage. He did not realize it until the budget workshop. Originally, he had talked about increasing Mr. Backus’s wage to \$67,000 plus 3%. Somehow, there was confusion and they talked about \$65,000 plus 3%

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at the Budget Workshop. Supervisor Gott stated that Mr. Backus works hard and is here early in the morning most days. He also works on Saturdays and Sundays. He shared that Mr. Backus does so much more than Building & Zoning. He takes care of the building when the sump pump goes, water leaks, etc.

Supervisor Gott said he was bothered that one board member thought he acted out of protocol and procedure. Councilmember Dougherty thought Supervisor Gott acted was out of line because he spoke with three employees about their salaries that were discussed in executive session. Attorney Campbell confirmed that Supervisor Gott did not step out of bounds. The salaries of three individuals were discussed in the Executive Session, and Supervisor Gott stated that he made it clear he would talk to each one about their specific request and what the Board had decided to do. Supervisor Gott shared that he made a mistake and had the wrong amount.

Attorney Campbell clarified that what Councilmember Dougherty was alluding to is that Executive Session is a privileged conversation and does not have the transparency that the law usually requires. Usually, the Board would not discuss details of an Executive Session because of its nature. He said that when the Board went into Executive Session, they discussed lots of detail, and it was indicated that the ultimate determinations would be communicated to the individuals. Supervisor Gott did communicate the determinations to the three individuals. Attorney Campbell added that he is always there to answer questions about what transpires in or after Executive Sessions. He asserted that no one stepped outside of line here.

Supervisor Gott proposed paying Mr. Backus \$67,000k plus 3%, but acknowledged it is the Board's decision. He reminded the Board that they already know Councilmember Dougherty's thoughts from the Budget Workshop in open session.

RESOLUTION 141-2019

**APPROVE RAISE FOR CODE ENFORCEMENT OFFICER**

On motion of Councilmember Seelos seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 4 (Gott, English, Gascon, Seelos)  
Nays – 0

Resolved to approve a raise for the Code Enforcement Officer to \$67,000 plus 3% for 2020.

RESOLUTION 142-2019

**APPROVE MEETING MINUTES**

On motion of Councilmember Seelos seconded by Councilmember English the following

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resolution was

ADOPTED   Ayes -           4 (Gott, English, Gascon, Seelos)  
              Nays –           0

Resolved to approve the meeting minutes from 10/3/2019.

RESOLUTION                   143-2019

**AUDIT OF CLAIMS**

Councilmember Gascon asked about the resolution of the situation with the neighbor of the Highway Department (see minutes from 5/2/2019). Attorney Campbell stated that the Town was granted a 10' easement for parking our trucks, and we planted arborvitaes between the parking area and the neighbor instead of installing a new fence.

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED   Ayes -           4 (Gott, English, Gascon, Seelos)  
              Nays –           0

Resolved to pay claims 828-869 in the amount of \$214,845.07 from the Abstract dated October 17, 2019.

With no further business, on a motion of Councilmember Seelos seconded by Councilmember Gascon the meeting was adjourned at 7:55 PM. Carried unanimously.

Respectfully Submitted,

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Colleen West Hay, RMC, CMC  
Town Clerk

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2020 BUDGET SUMMARY

2020 Tentative Budget - October 17, 2019

<b>FUNDS</b>	Appropriations Transfers & Other Uses	Estimated Revenues	Appropriatd Fund Balance	Amount to be raised by Taxes	2020 Tax Rate per 1,000
General Fund (A)	1,413,575	346,445	211,715	855,415	1.47940
General Fund (B)	259,535	32,700	13,970	212,865	0.41803
Highway Fund (DA)	921,275	160,300	225,000	535,975	0.92694
Highway Fund (DB)	793,780	235,300	148,000	410,480	0.80611
Library Fund (L)	457,960	22,800	0	435,160	0.75259
Workers Compensation	<u>42,330</u>			<u>42,330</u>	<u>0.07321</u>
<b>TOTAL FUNDS</b>	3,888,455	797,545	598,685	2,492,225	4.45628
"TD" County Adjustments				<u>3,500</u>	<u>0.00605</u>
				2,495,725	<b>4.46233</b>
 <b>SPECIAL DISTRICTS</b>					
Lighting #1-Lakeville	9,500		3,000	6,500	0.12186
Lighting #2-E.Lake Road	16,000		3,000	13,000	0.08379
Lighting #4-Hemlock	6,500		1,700	4,800	0.31115
Lighting - Turtle Rock	2,200			2,200	
Sewer - Hemlock (176)	45,200	925		44,275	unit (175)
Water - Cadyville Extension	5,118			5,118	unit (43)
Fire #1-Hemlock	105,321	22,701	8,000	74,620	1.19897
Fire #2-Lakeville	217,000	6,000	0	211,000	1.10937
Joint Fire District	<u>453,710</u>	<u>35,000</u>	<u>0</u>	<u>418,710</u>	1.16938
<b>TOTAL DISTRICTS</b>	860,549	64,626	15,700	780,223	
 <b>GRAND TOTALS</b>	 4,749,004			 3,275,948	

Assessed Valuations:  
Townwide - \$578,216,761  
Part-town - \$509,210,928

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2020 Adopted Budget - October 17, 2019

**General Fund - Townwide (A)**

<u>Account #</u>	<u>Account Description</u>	<u>Adopted 2020</u>
	<u>Revenues</u>	
	<u>Real Property Tax Items</u>	
1001	Real Property Taxes	855,415
1081	Other Payments in lieu Taxes	60,070
1090	Interest & Penalties on Taxes	8,000
	<u>Departmental Income</u>	
1170	Franchise Fees	68,000
1255	Clerk Fees	1,750
1603	Registrar Fees	2,800
2001	Park/Shelter Fees	3,000
2089	Recreation/New Home Fees	300
2130	Refuse Services/Bulk Cleanup	100
2350	Youth Services-Conesus	5,000
2401	Interest & Earnings	3,930
2530	Games of Chance	30
2540	Bingo Licenses	850
2544	Dog Licenses	8,450
2610	Fines & Forfeited Bail	20,000
	<u>Miscellaneous</u>	
2705	Gifts & Donations-Recreation Programs	24,500
2705	Donations - Concert Patrons	7,000
2705	Donations - Baseball Program	6,000
2705	Donations - Parks	500
2770	Other Unclassified Revenues	50
	<u>State Aid</u>	
3001	NYS Revenue Sharing	23,915
3005	Mortgage Tax	100,000
5031	Interfund Transfers-Turtlerock Lite Dist.	2,200
	<b>Total Revenues</b>	<b><u>1,201,860</u></b>

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Appropriations

Legislative

101010	Town Board Personal Services	30,600
101040	Town Board Contractual Expenditures	3,000

Judicial

111010	Justices Personal Services	57,145
111020	Justices Equipment	1,500
111040	Justices Contractual	10,850

Executive

122010	Supervisor Personal Services	87,495
122020	Supervisor Equipment	1,500
122040	Supervisor Contractual	3,500

Finance

132040	Auditor Contractual	10,400
133040	Tax Collection Contractual	3,510
135510	Assessor Personal Services	76,000
135520	Assessor Equipment	2,000
135540	Assessor Contractual	3,000

Staff

141010	Town Clerk Personal Services	72,000
141020	Town Clerk Equipment	250
141040	Town Clerk Contractual	12,750
142040	Attorney Contractual	30,000
144040	Engineer Contractual	5,000
145040	Elections Contractual	10,800
146010	Records Management Pers Services	0
146040	Records Management Contractual	1,000

Shared Services

162040	Buildings Contractual-Town Hall	34,000
167040	Printing & Mailing Contractual	2,665
168040	Data Processing Contractual	14,500
168041	Data Processing Contractual-Website	3,000

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	<u>Special Items</u>	
191040	Unallocated Insurance	68,000
192040	Municipal Association Dues	1,100
195040	Taxes & Assessments	200
198940	Other Government Support	15,000
199040	Contingent	15,000
331040	Traffic Control Contractual	3,000
	<u>Public Health</u>	
402010	Registrar Personal Services	3,000
402040	Registrar Contractual	150
454040	Ambulance District Support	50,000
	<u>Transportation</u>	
501010	Highway Supt Personal Services	68,250
501040	Highway Supt Contractual	2,000
513240	Highway Garage Contractual	33,000
513241	Highway Garage - Uniforms/Shoes	12,000
518240	Street Lighting Contractual	23,000
	<u>Culture &amp; Recreation</u>	
702010	Recreation Administration Pers Serv	21,045
711010	Parks Personal Services	49,000
711020	Parks Equipment/Improvements-Vitale	70,000
711021	Parks Equipment/Improvements-Hemlk	10,000
711040	Vitale Park Contractual	42,000
711041	Hemlock Park Contractual	12,000
711045	Trails Contractual	2,500
718040	Chip Holt/CLA Bldg Contractual	16,000
727040	Band Concerts Contractual	17,000
731010	Youth Recreation Personal Services	30,000
731040	Recreation - Baseball Program	8,000
731041	Recreation - Programs Contractual	12,500
731044	Recreation - Field Maintenance	2,500
731046	Recreation - LCS Pool Program	3,500
751010	Historian Personal Services	18,390



**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

751040	Historian Contractual	3,000
752040	Historical Property Contractual	1,000
755040	Celebrations Contractual	10,000
762040	Adult Recreation Contractual	2,000
	<u>Community Environment</u>	
809040	Environmental Control-Watershed/Bulk	28,600
866440	Code Enforcement-Property Maintenance	2,000
874540	Flood & Erosion Control-Compact Dues	48,000
881040	Cemeteries Contractual	3,000
	<u>Employee Benefits</u>	
901080	NYS Retirement System	58,500
903080	Social Security Administration	30,810
903580	Medicare	7,210
904080	Workers Compensation	42,330
905080	Unemployment Insurance	2,000
905580	Disability Insurance	1,800
906080	Medical Insurance/Buyout	88,725
	<b>Total Appropriations</b>	<b><u>1,413,575</u></b>

Appropriated Fund  
Balance                      211,715

TOWN OF LIVONIA  
2020 Adopted Budget - October 17, 2019

**General Fund - Part-town (B)**

<u>Account#</u>	<u>Account Description</u>	<u>Tentative 2020</u>
	<u>Revenues</u>	
1001	Real Property Taxes	212,865
2110	Zoning Fees	2,000
2115	Planning Fees	2,500
2260	Public Safety - Village	18,000
2401	Interest & Earnings	100

**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

2555	Building Permits	10,000
2655	Minor Sales	<u>100</u>

	Total	
	Revenues	<b><u>245,565</u></b>

Appropriations

142040	Attorney Contractual	16,000
144040	Engineer Contractual	10,000
351040	Animal Control Contractual	5,500
801010	Building & Zoning Personal Services	141,465
801020	Building & Zoning Equipment	2,000
801040	Building & Zoning Contractual	12,000
802010	Planning Board Personal Services	5,800
802040	Planning Board Contractual	3,000
903080	Social Security Administration	8,755
903580	Medicare	2,050
901080	NYS Retirement System	13,500
905580	Disability Insurance	0
906080	Medial Insurance	<u>39,465</u>

	Total Appropriations	<b><u>259,535</u></b>
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Appropriated Fund	
Balance	13,970

TOWN OF LIVONIA  
2020 Adopted Budget - October 17, 2019

<u>Account#</u>	<b>Highway Fund - Townwide (DA)</b>	Tentative <u>2020</u>
	<u>Account Description</u>	
	<u>Revenues</u>	
1001	Real Property Taxes	535,975
2300	Service to Other Govt's-Fuel	48,000
2300.1	Service to Other Governments	5,000

**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

2302	Snow Removal - Other Govts	75,000
2401	Interest & Earnings	300
2655	Minor Sales	2,000
2665	Sales of Equipment	30,000
2801	Interfund Revenues	<u>0</u>

Total Revenues	<b><u>696,275</u></b>
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Appropriations

513020	Machinery Equipment	240,000
513040	Machinery Contractual	135,000
513041	Machinery - Unleaded/Diesel	120,000
514010	Brush/Weed Personal Services	7,500
514210	Snow Removal Pers Services	174,880
514240	Snow Removal Contractual	165,000
901080	NYS Retirement System	26,000
903080	Social Security Administration	11,305
903580	Medicare	2,645
905580	Disability Insurance	0
906080	Medical Insurance	38,945
990190	Transfer - Equipment Reserve	<u>0</u>

Total Appropriations	<b><u>921,275</u></b>
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DA599	Appropriated Fund Balance	225,000
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TOWN OF LIVONIA  
2020 Adopted Budget - October 17, 2019

**Highway Fund - Part-town (DB)**

<u>Account#</u>	<u>Account Description</u>	<u>Tentative 2020</u>
	<u>Revenues</u>	
1001	Real Property Taxes	410,480
2300	Service to Other Governments	10,000

**REGULAR MEETING, TOWN OF LIVONIA**  
 October 17, 2019

2401	Interest & Earnings	300
3501	Consolidated Highway Aid	<u>225,000</u>

	Total	
	Revenues	<u>645,780</u>

Appropriations

511010	General Repairs Personal Services	174,880
511040	General Repairs Contractual	300,000
511220	Highway Improvements-C.H.I.P.S	225,000
901080	NYS Retirement System	26,000
903080	Social Security Administration	10,840
903580	Medicare	2,535
905580	Disability Insurance	0
906080	Medical Insurance	<u>54,525</u>

	Total Appropriations	<u>793,780</u>
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DB599	Appropriated Fund Balance	148,000
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TOWN OF LIVONIA  
 2020 Adopted Budget - October 17, 2019

**SPECIAL DISTRICTS**

<u>Account#</u>	<u>Account Description</u>	<u>Tentative 2020</u>
<b>East Lake Road Street Lighting (LD342)</b>		
<u>Revenues/Sources</u>		
1001	Real Property Taxes	13,000
599	Appropriated Fund Balance	<u>3,000</u>
Totals		<u>16,000</u>
<u>Appropriations</u>		
518240	Street Lighting Contractual	<u>16,000</u>

**Hemlock Street Lighting (LD344)**

**REGULAR MEETING, TOWN OF LIVONIA**  
 October 17, 2019

	<u>Revenues/Sources</u>		
1001	Real Property Taxes		4,800
599	Appropriated Fund Balance		<u>1,700</u>
	Totals		<u><b>6,500</b></u>
	<u>Appropriations</u>		
518240	Street Lighting Contractual		<u><b>6,500</b></u>
	<b>Lakeville Street Lighting (LD341)</b>		
	<u>Revenues/Sources</u>		
1001	Real Property Taxes		6,500
599	Appropriated Fund Balance		<u>3,000</u>
	Totals		<u><b>9,500</b></u>
	<u>Appropriations</u>		
518240	Street Lighting Contractual		<u><b>9,500</b></u>
	<b>Turtle Rock Street Lighting (LD343)</b>		
	<u>Revenues</u>		
1001	Real Property Taxes		<u>2,200</u>
	<u>Appropriations</u>		
990190	Transfer to General Fund		<u>2,200</u>
	<b>Hemlock Sewer District (SD344)</b>		
	<u>Revenues</u>		
1001	Real Property Taxes		44,275
1030	Special Assessments		<u>925</u>
	Totals		<u><b>45,200</b></u>
	<b>Hemlock Sewer District (SD344)</b>		
	<u>Appropriations</u>		
971060	Principal - Serial Bonds		20,620
	Principal - I/F		
979560	Loan		21,435
979570	Interest - I/F Loan		<u>3,145</u>
	Totals		<u><b>45,200</b></u>

**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

**Cadyville Road Water District (WD352/353)**

	<u>Revenues</u>	
	Real Property	
1001	Taxes	<u><b>5,118</b></u>
	<u>Appropriations</u>	
979560	Principal - Interfund Loan	4,223
979570	Interest - Interfund Loan	<u>895</u>
	Totals	<u><b>5,118</b></u>

TOWN OF LIVONIA  
2020 Adopted Budget - October 17, 2019

**Library Fund (L)**

<u>Account#</u>	<u>Account Description</u>	<u>Tentative 2020</u>
	<u>Revenues</u>	
1001	Real Property Taxes	435,160
2082	Library Charges	3,500
2360	Service to Other Libraries	1,500
2401	Interest & Earnings	100
2655	Minor Sales	2,500
2705	Gifts & Donations	1,200
2760	Library System Grants	14,000
	Total Revenues	<u><b>457,960</b></u>
	<u>Appropriations</u>	
741010	Library Personal Services	168,285
741020	Equipment & Improvements	10,500
741040	Contractual Expenditures	87,310
901080	NYS Retirement System	19,300
903080	Social Security Administration	10,230
903580	Medicare	2,395
905580	Disability Insurance	0
906080	Medical Insurance/Buyout	23,090

**REGULAR MEETING, TOWN OF LIVONIA**  
October 17, 2019

971060	Serial Bond - Principal	95,000
971070	Serial Bond - Interest	16,850
979590	Transfer to Capital/General Fund	25,000
	Total	
	Appropriations	<b><u>457,960</u></b>

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Accrual Basis

**Town of Livonia Ambulance District #1  
Profit & Loss Budget vs. Actual**

January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1 Ambulance Claims Billed	760,375.59 YTD	494,400.00	265,975.59	153.8%
<b>Claim Adjustments</b>				
3 Acct's in Collections	-11,893.14			
4 Collection Commission	-2,913.84			
4 Contract Difference	-314,756.08			
5 Insurance Adjustments	-1,376.73			
5 Medicaid Adjustments	935.14			
6 Medicare Interface	-15,625.00			
<b>Total Claim Adjustments</b>	<b>-345,629.65</b>			
7 Conesus Tax Revenue	12,000.00	12,000.00	0.00	100.0%
8 Conesus Tax Subsidized	-8,013.73 YTD			
Interest Earned	657.85			
7 Livonia Tax Revenue	50,000.00	50,000.00	0.00	100.0%
8 Livonia Tax Subsidized	-43,904.59 YTD			
Surplus Sales	551.00			
<b>Total Income</b>	<b>426,036.47</b>	<b>556,400.00</b>	<b>-130,363.53</b>	<b>76.6%</b>
<b>Gross Profit</b>	<b>426,036.47</b>	<b>556,400.00</b>	<b>-130,363.53</b>	<b>76.6%</b>
<b>Expense</b>				
1320.400 Audit Fees	0.00	6,000.00	-6,000.00	0.0%
1420.400 Legal Fees	51.98	3,000.00	-2,948.02	1.7%
1620.400 Building	26,250.00	35,000.00	-8,750.00	75.0%
1910.400 Insurance	51,656.31	45,000.00	6,656.31	114.8%
1990.400 Contingency	0.00	6,500.00	-6,500.00	0.0%
4540.320 Capitol Equipment	793.00	35,000.00	-34,207.00	2.3%
4540.420 Medical Supplies	11,613.74	22,000.00	-10,386.26	52.8%
4540.424 Admin Supplies	1,573.31	3,000.00	-1,426.69	52.4%
4540.431 Uniforms	4,772.94	5,000.00	-227.06	95.5%
4540.441 Billing Expense	17,189.25	29,000.00	-11,810.75	59.3%
4540.442 Contract Personnel	48,859.20	70,000.00	-21,140.80	69.8%
4540.443 Medical Direction	8,500.00	9,000.00	-500.00	94.4%
4540.445 Outside Services	6,380.71	14,000.00	-7,619.29	45.6%
4540.450 Volunteer Incentive	130,115.50	162,200.00	-32,084.50	80.2%
4540.451 Fuel	10,820.03	18,000.00	-7,179.97	60.1%
4540.452 Vehicle Maintenance	9,009.87	22,000.00	-12,990.13	41.0%
4540.453 Equipment Repairs	475.78	3,500.00	-3,024.22	13.6%
4540.460 Telephone	3,400.60	4,200.00	-799.40	81.0%
4540.463 Postage	455.57	700.00	-244.43	65.1%
4540.464 Equipment-Non Cap	3,461.69	5,000.00	-1,538.31	69.2%
4540.470 Training	3,989.96	10,000.00	-6,010.04	39.9%
4540.473 Medical Expense	0.00	2,800.00	-2,800.00	0.0%
4540.499 Misc. Expense	503.50	500.00	3.50	100.7%
4540.900 Capital Reserve	11,670.51	45,000.00	-33,329.49	25.9%
<b>Total Expense</b>	<b>351,543.45</b>	<b>556,400.00</b>	<b>-204,856.55</b>	<b>63.2%</b>
<b>Net Ordinary Income</b>	<b>74,493.02</b>	<b>0.00</b>	<b>74,493.02</b>	<b>100.0%</b>
<b>Net Income</b>	<b>74,493.02</b>	<b>0.00</b>	<b>74,493.02</b>	<b>100.0%</b>



# Adjustment Line Item Descriptors

- 1 Ambulance Claims Billed: Gross amount billed before adjustments
- 2 Accounts in Collections: Any Unpaid Balance due by a Non-Resident. Any questionnaire not returned as we are unable to complete the claim, Resident or Non-Resident. Any Resident or Non-Resident who receives payment from their insurance company and fails to pay that amount to the District for Residents and full amount (incl. Co-Pay's etc.) of claim for Non-Resident.
- 3 Collection Commission: Commission paid to Collection Company for recovered amounts. Commission paid is 25% for first placement and 40% for second placement.
- 4 Contract Difference: The contracted discount right off the top, Medicare and Medicaid claims mostly. This amount can not be billed to or attempted to be collected from anyone.
- 5 Insurance/Medicaid Adjustments: In working with Bonadio these lines were created as a catch all for claims changed after they have been paid. This can happen for many reasons but most commonly the insurance company pays the wrong amount takes back the wrong amount and repays the correct amount. A few times a year Medicaid also pays a "Lump Sum" amount which goes to no particular claim but is a percentage of all claims for the period which is recorded here.
- 6 Medicare Interface: The contracted amount set in our Interface agreements we pay outside ALS when they transport a Medicare Patient on our rig. Medicare only allows one bill be submitted per Pt so the transporting BLS agency bills the call at their appropriate ALS rate and in turn pays the ALS agency.
- 7 Tax Revenue: Amount collected from Towns of Livonia and Conesus
- 8 Tax Subsidized: Any out of pocket charge for a Resident left after a claim is closed. This amount goes against the Tax Revenue to be legal. Multiple reasons exist for this including Co-Pays, Uninsured and High Deductible Balance due.

Non-Resident Uncollectable: Not common but any reason a non-resident is left with a balance that cannot be billed and hardship cases.

These amounts are all obtained from the MedEx monthly report, verified by myself and then recorded in our system