

REGULAR MEETING, TOWN OF LIVONIA
February 2, 2017

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial Street, Livonia on February 2, 2017.

PRESENT: Eric Gott, Supervisor
Andy English, Councilmember
Matt Gascon, Councilmember
Angela Grouse, Councilmember
Frank Seelos, Councilmember
Colleen West Hay, Clerk

ABSENT: Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Rick Bennett, Robbyn Haak, Dawn Woodburn, Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Rick Bennett led the pledge.

WORKPLACE VIOLENCE TRAINING

Supervisor Gott introduced Deputy Phyllis Applin, from the Livingston County Sheriff's office. Deputy Applin conducted Workplace Violence Training for the Town Board and Town employees who were present.

RESOLUTION 18-2017

APPROVE WORKPLACE VIOLENCE POLICY

The Town Board reviewed the current Workplace Violence Policy.

On motion of Councilmember Gascon seconded by Councilmember Grouse the following resolution was

ADOPTED	Ayes -	5 (Gott, English, Gascon, Grouse, Seelos)
	Nays -	0

Resolved to re-approve the Workplace Violence Policy.

PRIVILEGE OF THE FLOOR

A resident of Pennemite Rd addressed the board regarding the shortage of well water on his road. He asked the board why money is not being spent to bring public water to the residents on Pennemite Rd. Supervisor Gott answered that the board has tried to obtain water for Pennemite Rd as well as Bronson Hill Rd and Poplar Hill Rd and has been unsuccessful. He stated that there will be a new director at the Water & Sewer Authority

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soon. He remarked that a new director may mean a different outlook on local problems, although there are no guarantees. He and the board will continue to advocate to expand public water service in Livonia.

Another resident asked about the cost threshold. Supervisor Gott explained that the last time they did a water survey in the Town, there were not enough interested people. If you are not interested you don't have to hook up to public water, unlike public sewer, in which hookup is mandatory. The state has to give us a permit to run the water lines, and in order to obtain the permit, you cannot go over a certain cost per household. Each time we have tried, the cost has been too high.

A resident of Hemlock shared that he thinks the cause of droughts is climate change. Although he doesn't want public water, he thinks that the state and local governments should be investing in renewable energy resources. He said we should address the cause (of water shortage) as well as looking at solutions.

Another resident agreed and said there are simple things we can do that are in our power. She suggested that we can be more creative in our solutions, instead of relying on costly infrastructure improvements. She shared that she and her husband only have one bathroom in their home, and they plan on putting in an outhouse to save on water consumption.

RESOLUTION 19-2017
APPROVE MEETING MINUTES FROM 1/5/2017

On motion of Councilmember Seelos seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays - 0

Resolved to approve the meeting minutes from January 5, 2017.

TOWN CLERK'S REPORT – JANUARY 2017

Clerk Hay gave the following Financial Report:

<i>Paid To</i>	<i>Amount Remitted</i>
Supervisor (General Fund)	\$3,763.81
NYS Comptroller's Office (Bingo and Games of Chance)	\$0.00
County Treasurer for Dog Licenses	\$322.00
NYS Ag & Mkts for Spay/neuter Program	\$124.00

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NYS DECALS	\$99.20
State Health Department (Marriage Licenses)	\$22.50
Total Disbursements	\$4,331.51

TAX COLLECTION REPORT JANUARY 2017

Clerk Hay gave the following Tax Collection Report for January 2017:

Total Taxes Collected	\$6,336,204.64	
Total Duplicates and Overpayments	\$4,514.70	
TOTAL		\$6,340,719.34
Total Bounced Checks	\$4,970.11	
Total Refunded/Applied Overpayments	\$4,448.12	
Disbursements to Supervisor	\$3,043,032.00	
TOTAL		\$3,052,450.23
Other Adjustments		\$50.00
BANK BALANCE		\$3,288,319.11

Town Clerk Updates

- **Dog Census**
 - Dog Control has sent notices to all of the dog owners who have failed to license their dogs from the census. Thirty-one dogs were licensed in January in response to the letters from dog control. Two individuals have moved out of the area. Thirty-seven dogs are still unlicensed. Dog Control will begin to issue tickets to the 24 owners for unlicensed dogs.
- **Records Management Grant**
 - Supervisor Gott made two trips to Albany in January, delivering almost all of the remaining boxes of records for scanning. We will have about 6-10 more boxes prepped by the time we are done. We will send them if there is still money left for scanning.
 - NYSID has invoiced us for the scanning that was done in November and December. The invoices totaled \$14,950, and about 1/3 of the records are included in that total. (We budgeted \$58,000 for scanning in total.)
 - Clerk Hay has submitted a request for another draw on the grant funds in the amount of \$33,434.
 - The following Budget Summary shows where we are to date. The remaining expenses include image scanning (about \$58,000) and salaries for image verification and grant administration, and the associated Employee Benefits.

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SUMMARY

	Budget	Actual
15 Professional Salaries	\$ 3,112.00	\$ 1,203.09
16 Non-professional Salaries	\$ 20,708.00	\$ 7,905.62
40 Purchased Services	\$ 73,829.00	\$ 30,721.07
45 Supplies and Materials	\$ 9,390.00	\$ 9,386.90
80 Employee Benefits	\$ 2,543.33	\$ 1,145.05
20 Equipment	\$ 9,725.00	\$ 9,725.00
TOTALS	\$ 119,307.33	\$ 60,086.73

RESOLUTION 20-2017

APPROVE TOWN CLERK’S REPORT FOR JANUARY 2017

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to approve the January 2017 Town Clerk’s Report.

RESOLUTION 21-2017

APPROVE TAX COLLECTION REPORT FOR JANUARY 2017

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to approve the January 2017 Tax Collection Report.

JACK EVANS COMMUNITY CENTER (JECC) UPDATE

Supervisor Gott reported that the JECC has been completely winterized by Lawman. We spent about \$2,000 for parts and service calls on the boiler before we were able to turn the heat off.

Supervisor Gott also mentioned an email that he received from Melissa Carey regarding the possible transfer of the JECC to a not-for-profit. She wanted to know about the conditions, process, and timeline. Supervisor Gott remarked that Attorney Campbell is working on that and will provide that information to the board. Ms. Carey also wanted to know if the building was going up for auction on May 31. Supervisor Gott said no, we

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will declare it surplus in May.

VITALE PARK UPDATES

Supervisor Gott said that the old Conesus Lake Association (CLA) building has been removed from Vitale Park. Supervisor Gott has a thumb drive with photos that we might possibly put on the web site.

RESOLUTION 22-2017

APPROVE MONEY FOR DRAWINGS

Supervisor Gott shared that we had a CAD (Computer Aided Drawing) layout of the new CLA building donated, and Code Enforcement Officer Adam Backus is taking a lead role in the construction. Mr. Backus asked if we could consider paying for a complete set of drawings. The first quote from Clark Patterson came in at \$13,000. Supervisor Gott talked with Rick Henry and they will do drawings for just the drainage, elevations, and utilities layout at a cost of \$3,000 if the board approves.

On motion of Councilmember Seelos seconded by Councilmember Grouse the following resolution was

ADOPTED	Ayes -	5 (Gott, English, Gascon, Grouse, Seelos)
	Nays -	0

Resolved to approve \$3,000 to Clark Patterson for drainage, elevations, and utilities layout drawings for the new CLA building at Vitale Park.

UTILITY VEHICLE UPDATE

Supervisor Gott reported that Councilmember English spent hours working with representatives from John Deere. We finally did take delivery of the Gator utility vehicle at Vitale Park today.

GRANT UPDATE

Supervisor Gott announced that the Livingston County Highway Department was awarded a grant in the amount of \$285,000 to remove the two badly corroded pipes that cross Pennemite Rd and replace them with a bridge.

SUPERVISOR UPDATES

Livonia Public Library

Supervisor Gott shared that construction continues to move quickly on the Library. He acknowledged Councilmember Grouse for chasing grant dollars that were promised by Assemblyman Nojay and Senator Cathy Young. It has been a slow process.

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Historical Society

Supervisor Gott reported that he has a meeting with Betty Miles tomorrow at 10 AM regarding the Historical Society. We are looking to hire someone to help at the Historical Society.

Sidewalk Maintenance at Town Hall and Library

Supervisor Gott said that last year we paid \$75 per trip per facility for shoveling and salting sidewalks at the Town Hall and library. This year, we hired someone to do it, but she is not able to get here to get the job done before employees and customers get here. Supervisor Gott contacted the company from last year, and they have agreed to do it for the same price as last year.

Name Badges

Supervisor Gott mentioned that the county employees are required to wear name badges. He thinks it would be a good idea to do that at the Town Hall. He asked Clerk Hay to look into pricing for ID badges. The board discussed who should wear the badges – whether all employees including part-time, full-time, and recreation employees should. Supervisor Gott remarked that the Highway employees are identified by their shirts. He thinks people who work in the Town Hall and at the library should wear them. The board decided to wait to decide if recreation employees should wear them as well, depending on the cost.

THANK YOU

Councilmember Seelos thanked the Town Board and town employees for the card and fruit basket he received after his surgery.

RESOLUTION 23-2017

AUDIT OF CLAIMS

On motion of Councilmember Grouse seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)

Nays – 0

Resolved to pay claims 34-79 in the amount of \$171,659.45 from the Abstract dated 1/19/2017.

RESOLUTION 24-2017

AUDIT OF CLAIMS

On motion of Councilmember Gascon seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)

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Nays – 0

Resolved to pay claims 80-115 in the amount of \$881,527.31 from the Abstract dated 2/2/2017.

RESOLUTION 25-2017

EXECUTIVE SESSION

On motion of Councilmember Grouse seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to enter into executive session at 7:48 PM to discuss the employment history of specific individual.

RESOLUTION 26-2017

RESUME REGULAR SESSION

On motion of Councilmember Grouse seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Grouse, Seelos)
Nays – 0

Resolved to come out of Executive Session and resume Regular Session at 7:56 PM.

With no further business, on a motion of Councilmember Seelos seconded by Councilmember English the meeting was adjourned at 7:56 PM. Carried unanimously.

Respectfully Submitted,

Colleen West Hay, Town Clerk